

# **1999-2000 RFMS RECORD LAYOUTS**

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# ***Receiving ESOAs***

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*What's included:*

**ESOA Record Description - Summary**

**ESOA Record - Detail**

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## 1999-2000 RFMS Record Layouts

### ELECTRONIC STATEMENT OF ACCOUNT (ESOA) RECORD – SUMMARY

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	1	1	A	Output	Record Indicator	Indicates the record is summary or detail.	Constant “S” – Summary level account status	
2	7	6	N	Output	Reporting Campus PELL-ID	PELL-ID of reporting campus	Valid PELL-ID	
8	18	11	A/N	Output	Grantee DUNS Number	Data Universal Numbering Scheme (DUNS) number assigned to the reporting institution.	Valid DUNS number. Format: 999999999BB Where 999999999 is a unique number and BB are BLANKs.	
19	29	11	A/N	Output	Payee DUNS Number	Data Universal Numbering Scheme (DUNS) number assigned to the Payee institution.	Valid DUNS number. Format: 999999999BB Where 999999999 is a unique number and BB are BLANKs.	
30	45	16	A/N	Output	GAPS Award Number	Used to identify a unique funding for an institution. Comprised of the following fields: PO Indicator CFDA Number CFDA Subprogram ID Subprogram Fiscal Year Award ID	Valid GAPS Award number. Format: PO63P CCYYMMDD Where “P” – constant for PO Indicator “063” – constant for CFDA Number “P”/“J”/“R” – constant for CFDA Subprog ID where “P” indicates advance funded and “J” indicates Just-In-Time and “R” indicates Cash Monitoring or Reimbursement for an advanced funded institution. “ “ 3 spaces constant CCYY – 1 <sup>st</sup> Year in award year XXXX – unique value for each funded institution	
46	50	5	N	Output	Accounting Schedule Number	Sequence number assigned by RFMS to track Accounting schedules.	Range: 00000-99999	
51	58	8	D	Output	Accounting Schedule Date	Provided by RFMS. Date of current accounting schedule.	Valid Date.	

## 1999-2000 RFMS Record Layouts

## ELECTRONIC STATEMENT OF ACCOUNT (ESOA) RECORD – SUMMARY (CON'T.)

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
59	69	11	A/N	Output	Previous Obligation Amount	Provided by RFMS. Amount of institutions previous obligation balance.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 - 99999999999	
70	80	11	A/N	Output	Total Obligation Adjustment Amount	Provided by RFMS. Total of all adjustments to obligations for the GAPS Award Number.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range:: 00000000000 – 99999999999	
81	91	11	A/N	Output	Current Obligation Amount	Provided by RFMS. Amount of institution's current obligation balance.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 – 99999999999	
92	102	11	A/N	Output	Previous Payment Amount	Provided by RFMS. Amount of institution's previous payment balance. Not applicable for Advance Funding Institutions.	Dollars and cents. Using leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 –99999999999 or Blank.	Will always be blank for institutions on Advance Funding for the entire award year.
103	113	11	A/N	Output	Total Payment Adjustment Amount	Provided by RFMS. Total of all adjustments to payment for the GAPS Award Number. Not applicable for Advance Funding Institutions.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 – 99999999999 or Blank.	Will always be blank for institutions on Advance Funding for the entire award year.
114	124	11	A/N	Output	Current Payment Amount	Provided by RFMS. Amount of Institutions current payment balance. Not applicable for Advance Funding Institutions.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 –99999999999 or Blank.	Will always be blank for institutions on Advance Funding for the entire award year.
125	131	7	A/N	Output	YTD Total Unduplicated Recipients	Provided by RFMS. Year to date number of unduplicated recipients for institution.	Range: 000000000 –999999999 or Blank.	

## 1999-2000 RFMS Record Layouts

### ELECTRONIC STATEMENT OF ACCOUNT (ESOA) RECORD – SUMMARY (CON'T.)

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
132	142	11	A/N	Output	YTD Accepted Disbursement Amount	Provided by RFMS. YTD Total of disbursements accepted by RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 – 99999999999 or Blank	
143	153	11	A/N	Output	YTD Posted Disbursement Amount	Provided by RFMS. YTD Total of disbursements posted to RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 – 99999999999 or Blank.	
154	164	11	A/N	Output	YTD Administrative Cost Allowance	Provided by RFMS. YTD amount of ACA paid to the institution.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 – 99999999999 or Blank.	
165	177	13	N	Output	GAPS Expenditure Amount	Provided by EDCAPS. Current expenditure amount in GAPS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 000000000000 – 9999999999999 or Blank	
178	185	8	D	Output	Date of Last Activity in GAPS	Provided by EDCAPS. The date GAPS last posted a transaction for the GAPS Award number.	Valid date.	
186	198	13	N	Output	Payment Control Number	Provided by EDCAPS. The reference number for the last payment sent to the institution.	Valid Payment Control Number.	
199	200	2	A	Unused	Reserved for future expansion	Reserved for future expansion.	Spaces.	
		200			Total Record Length			

**1999-2000 RFMS Record Layouts**  
**ELECTRONIC STATEMENT OF ACCOUNT (ESOA) RECORD – DETAIL**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	1	1	A	Output	Record Indicator	Indicates the record is summary or detail.	Constant "D" – Detailed institution activity.	
2	7	6	N	Output	Reporting Campus Pell-ID	Pell-ID of reporting campus.	Valid Pell-ID.	
8	18	11	A/N	Output	Grantee DUNS Number	Data Universal Numbering Scheme (DUNS) number assigned to the reporting institution.	Valid DUNS number. Format: 999999999BB where 999999999 is a unique number and BB are blanks.	
19	29	11	A/N	Output	Payee DUNS Number	Data Universal Numbering Scheme (DUNS) number assigned to the Payee institution.	Valid DUNS Number. Format: 999999999BB Where 999999999 is a unique number and BB are blanks.	
30	45	16	A/N	Output	GAPS Award Number	Used to identify a unique funding for an institution. Comprised of the following fields: PO Indicator CFDA Number CFDA Subprogram Id Subprogram Fiscal year Award Id	Valid GAPS Award Number Format: P063P CCYYXXXX Where "P" – constant for PO Indicator "063" – constant for CFDA Number P – Advance Funded J – Just In Time Q – ACA R – Reimbursement " " – 3 Spaces CCYY-1 <sup>st</sup> Year in award year XXXX-unique value for each funded institution	
46	53	8	D	Output	Adjustment Report Date	Provided by RFMS. Date of adjustment batch reported to ED CAPS.	Valid Date.	
54	54	1	A	Yes	Debit/Credit Indicator Flag	Indicates if the Adjustment Amount is positive or negative.	P: positive N: negative	



**1999-2000 RFMS Record Layouts**  
**ELECTRONIC STATEMENT OF ACCOUNT (ESOA) RECORD – DETAIL (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
55	65	11	A/N	Output	Adjustment Amount	Provided by RFMS. Amount of institution's adjustment batch.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 – 99999999999	
66	73	8	D	Output	Adjustment Process Date	Provided by ED CAPS. The date GAPS processed adjustment batch.	Valid date.	
74	99	26	A/N	Output	Adjustment Batch Number	Batch Number which generated the adjustment.	Format: CCYYXX999999CCYYMM DDHHMMSS Where: XX – batch type code (alpha) CCYY – last year in cycle: '2000' 999999 – Reporting Pell ID CCYYMMDD – date batch created HHMMSS – time batch created	
100	119	20	A	Output	Adjustment Description	Literal to describe the type of batch.	Constants to follow from IFMD	
120	200	81	A	Unused	Reserved for future expansion.	Reserved for future expansion.	Spaces.	
		200			Total Record Length			

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# Printing the ESOA

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*What's included:*

## **ESOA Print Format**

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# ***EDE Technical Reference***

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1999-2000 ESOA Print Format

U.S. DEPARTMENT OF EDUCATION  
OFFICE OF POSTSECONDARY EDUCATION  
STUDENT FINANCIAL ASSISTANCE PROGRAMS

1999-2000 AWARD YEAR  
FEDERAL PELL GRANT PROGRAM  
ELECTRONIC STATEMENT OF ACCOUNT

PELL INSTITUTION NO.	999999
INSTITUTION NAME	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
STATE	XX
GRANTEE DUNS NUMBER	XXXXXXXXXXXX
PAYEE DUNS NUMBER	XXXXXXXXXXXX
GAPS AWARD NUMBER	XXXXXXXXXXXX
Accounting Schedule	999
Accounting Schedule Date	MM/DD/CCYY
A. Previous Pell Grant Obligation	\$999,999,999.99
Current Pell Grant Obligation	\$999,999,999.99
Adjustment (Increase+ or Decrease-)	\$099,999,999.99*
B. Previous Pell Grant Amount	\$999,999,999.99
Current Pell Grant Amount	\$999,999,999.99
Adjustment (Increase+ or Decrease-)	\$099,999,999.99*
GAPS Expenditures Amount	\$999,999,999.99
Date of Last Activity in GAPS	MM/DD/CCYY
YTD Total Unduplicated Recipients	\$999,999
YTD Accepted Disbursement Amount	\$999,999,999.99
YTD Posted Disbursement Amount	\$999,999,999.99
As of Batch ID	XXCCYY12345619990101123000

SECTION A VALUES APPLICABLE ONLY FOR ADVANCED FUNDING INSTITUTIONS.  
SECTION B VALUES APPLICABLE ONLY FOR JUST-IN-TIME FUNDED INSTITUTIONS.

# ***EDE Technical Reference***

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# Creating an Origination Record

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*What's included:*

**Grant Batch Header Record Description**

**Origination Record Description**

**Grant Batch Trailer Record Description**

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## 1999-2000 RFMS Record Layouts

### GRANT BATCH HEADER

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	10	10	A	Yes	Header Identifier	Identify Header record in file. Left Justified	Constant: 'GRANT HDR'	Missing Batch Header – Reject Batch
11	14	4	N	Yes	Data Record Length	Length of data records included in this batch.	Must be numeric: 0001 - 9999	If not equal to length for Message Class, then Reject Batch.
15	40	26	A	Yes	Batch Number	Number generated by the institution to uniquely identify a specific batch of records.	Format: XXCCYY999999CCYYMMD DHHMMSS  Where: XX- batch type code (alpha) CCYY – last year in cycle '2000' 999999 – Reporting PELL ID CCYYMMDD – date batch created HHMMSS – time batch created	Valid Batch Type codes: #A - Statement of Account #D – Disbursements #E – Batch Errors #G – System Generated #I – Institution Data #M – Multiple Reporting #O – Originations #P – ED PDF Letters #R – Data Request #S – Special Disbursements #T – ASCII Text #Y – Year-to-Date If duplicate Batch No., then Reject Batch. If batch type does not agree with Message Class type, then reject batch. If #O, #R, or #I batch and received before system startup, then reject batch. If #D or #S and received more than N days prior to Award Year Start, then reject batch. If #D and required to send SP Disb., then reject batch. If Batch Award Year does not agree with Message Class award year, then reject. If Reporting Pell ID is ineligible, then send warning message. If Reporting Pell ID is a branch campus or has Central Funding, then reject batch. If date batch created is > system date, then reject batch.

**1999-2000 RFMS Record Layouts**  
**GRANT BATCH HEADER RECORD (Con't.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
41	51	11	A/N	No	Grantee DUNS Number	Data Universal Numbering Scheme (DUNS) number assigned to the reporting institution.	Valid DUNS number. Format: 999999999BB Where 999999999 is a unique number and BB are BLANKs.	If not blank and not equal to DUNS associated with Pell ID, then reject batch.
52	62	11	A/N	No	Financial Aid Servicer DUNS or Pell Assigned Number	Valid DUNS Number or Pell Grant Program assigned identifier otherwise, leave BLANK.	Valid DUNS number. Format: 999999999BB Where 999999999 is a unique number and BB are BLANKs, OR Pell Grant Program Assigned two digit number right justified, zero filled OR BLANK.	Need decision of DUNS or Pell Grant Program assigned.
63	63	1	A	No	Output Media Type	MAGNETIC TAPE USE ONLY. Code for type of tape to use when sending output data.	C= Send output by Cartridge R= Send output by Reel Blank = Send output on same media as input records were received.	EDEExpress ignores.
64	68	5	A/N	Yes	ED Use	ED Use Only – do not use	Spaces.	EDEExpress PC software version number.
69	76	8	N	Output	RFMS Process Date	Date RFMS processed the corresponding batch	Format: CCYYMMDD	Completed by RFMS as a result of processing the batch.

**1999-2000 RFMS Record Layouts**  
**GRANT BATCH HEADER RECORD (Con't.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
77	100	24	N	Output	Batch Reject Reasons	List of up to eight three-digit batch reject reason codes which occurred during initial editing of the batch. Only reject reason codes hit will display in this field. Otherwise, this space will be zero filled.	Reject Reasons format: 000-999  Position 77-79: 1 <sup>st</sup> reject reason code Position 80-82: 2 <sup>nd</sup> reject reason code Position 83-85: 3 <sup>rd</sup> reject reason code Position 86-88: 4 <sup>th</sup> reject reason code Position 89-91: 5 <sup>th</sup> reject reason code Position 92-94: 6 <sup>th</sup> reject reason code Position 95-97: 7 <sup>th</sup> reject reason code Position 98-100: 8 <sup>th</sup> reject reason code	Completed by RFMS as a result of Batch editing.
		XX	A	Unused	Filler	Filler will be added if necessary to make the header record the same length as the detail records which follow.	Spaces.	
		≥100			Total Record Length			

**1999-2000 RFMS Record Layouts**  
**ORIGINATION RECORD DESCRIPTION**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	23	23	A/N	Yes	Origination ID	Unique number used to identify an origination.	Format: 999999999XX200099999900 Where: SSN – 001010001-999999999 Name Code – XX Year Indicator – 2000 Valid Attending PELL ID Orig Sequence Number – 00	Identifier If Origination ID matches on RFMS Database, then Compare all fields. If all fields match, then return as a duplicate. Else Origination is a change Else Origination is new
24	32	9	N	Yes	Original SSN	Student's SSN from original FASFA	001010001 999999999	Identifier
33	34	2	A	Yes	Original Name Code	Student's name code from original FAFSA	Uppercase A to Z: .(period); '(apostrophe); -(dash); Blank: no last name	Identifier If SSN & Name Code do not match value in Origination ID, then reject the record
35	40	6	N	Yes	Attending Campus PELL-ID	PELL-ID of attending campus. Change creates new origination record. Institution must change award amounts for student at original attended campus as necessary.	Valid PELL-ID	Identifier Change creates new origination record. If Attending Pell ID does not match value in Origination ID, then reject the record If Attending Campus is not equal to Reporting Campus, then reject If Attending Pell ID is not a branch of the Reporting Pell ID or Central Funded, then reject
41	45	5	A/N	Yes	ED Use	Reserved for future use.	Spaces	
46	58	13	A	No	Institution Cross-Reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution Defined	Data for this field will not be included in the record from EDEExpress

**1999-2000 RFMS Record Layouts  
ORIGINATION RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
59	59	1	A	No	Action Code	Code to indicate action to be taken.	Will always be BLANK	No Editing
60	60	1	N	No	No. of Payment Periods in Student's school year	Number of terms or payment periods in student's school year. For schools required to submit special disbursements, reporting must have a valid value.	1 – 9 or BLANK	If not in range If Academic Calendar = 1, then set to 2 If Academic Calendar = 2: (Check Payment Methodology) If PM > 2, then set to 3 If PM = 1 or 2, then set to 2 If Academic Calendar = 3, then set to 2 If Academic Calendar = 4, then set to 2 If Academic Calendar = 5, then set to 2 If Academic Calendar = 6, then set to 2
61	67	7	N	Yes	Award Amount for entire school year	Amount of award for student's entire school year. Increases are required to be submitted to RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 to AWARD AMOUNT MAX (0312500)	Cannot exceed Total Payment Ceiling – award validation performed. Any change to origination data requires the Award Amount to be validated.  For 99-00, Maximum Award = 03125
68	75	8	N	Yes	Estimated Disbursement Date #1	Date 1 <sup>st</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: N days prior to DISBURSEMENT START DATE (19990701) to DISBURSEMENT END DATE (20050930)	If Date not within range, then set approved value to system date.

**1999-2000 RFMS Record Layouts  
ORIGINATION RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
76	83	8	N	No	Estimated Disbursement Date #2	Date 2 <sup>nd</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	If Date not within range, then set approved value to spaces.
84	91	8	N	No	Estimated Disbursement Date #3	Date 3 <sup>rd</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
92	99	8	N	No	Estimated Disbursement Date #4	Date 4 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
100	107	8	N	No	Estimated Disbursement Date #5	Date 5 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
108	115	8	N	No	Estimated Disbursement Date #6	Date 6 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
116	123	8	N	No	Estimated Disbursement Date #7	Date 7 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
124	131	8	N	No	Estimated Disbursement Date #8	Date 8 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
132	139	8	N	No	Estimated Disbursement Date #9	Date 9 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range [ see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2

## 1999-2000 RFMS Record Layouts ORIGINATION RECORD (CON'T)

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
140	147	8	N	No	Estimated Disbursement Date #10	Date 10 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
148	155	8	N	No	Estimated Disbursement Date #11	Date 11 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
156	163	8	N	No	Estimated Disbursement Date #12	Date 12 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
164	171	8	N	No	Estimated Disbursement Date #13	Date 13 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
172	179	8	N	No	Estimated Disbursement Date #14	Date 14 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
180	187	8	N	No	Estimated Disbursement Date #15	Date 15 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
188	195	8	D	Yes	Enrollment Date	First date that the student was enrolled in an eligible program for the designated school year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 1999-2000 funds, report the actual start date of the student's classes for that payment period.	CCYYMMDD: Range: 19990101 - 20000630	If blank or invalid, then set approved value to previous value or date reported Batch Number in Grant Header record.
196	196	1	A	No	Low Tuition and Fees Code	Flag to identify tuition ranges when the annual tuition is less than \$213.	Value Tuition Range 1 0 2 1 - 106 3 107-212 or BLANK: low tuition does not apply	If invalid, then set approved value to previous value or BLANK.

**1999-2000 RFMS Record Layouts**  
**ORIGINATION RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
197	197	1	A	Yes	Verification Status Code	Status of verification of applicant data by the school.	A: Accurate; C: Calculated; N: Not Selected; R: Reprocessed; S: Selected, not verified; T: Tolerance; W: Without Documentation	Only one disbursement for an amount less than or equal to ½ of the Origination Award amount can be accepted while status = W. These disbursements will be reversed in the second August of the Award Cycle if the status remains W.  If blank or invalid, then If selected by CPS, then set approved value to previous value or "S/W?" ELSE set approved value to "N".
198	198	1	A	No	Incarcerated Federal Pell Recipient Code	Code to indicate the student's incarcerated status for students incarcerated in local penal institutions, but are otherwise eligible to receive Federal Pell Grants.	BLANK: Not incarcerated Y: Yes, the student is incarcerated in a local institution, but is otherwise eligible N: No, if student previously reported as incarcerated, but is not or is no longer incarcerated	If invalid, then set approved value to previous value or BLANK.
199	200	2	N	Yes	Transaction Number	Transaction Number from eligible SAR used to calculate award	Must be numeric: 01 - 99	If BLANK or NO Match with eligible app. Data, then reject record. Return last value reported on acknowledgment.
201	205	5	N	Yes	Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR.	Range: 00000 EFC MAXIMUM (02925)	If BLANK or NO Match with eligible app data, then reject record. Return last value reported on acknowledgment.



**1999-2000 RFMS Record Layouts  
ORIGINATION RECORD (CON'T.)**

Field Positions First      Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits															
206	206	1	N	No	Secondary Expected Family Contribution	Code indicating which EFC value is used to determine award amount	O= Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student’s award now based on the original EFC. S=Federal Pell Grant award based on the secondary EFC, as calculated by the CPS. Or BLANK if Secondary EFC not used.	If invalid, then set approved value to previous value or BLANK. If NO Match with eligible app data, then reject record. Return last value reported on acknowledgment.															
207	207	1	N	Yes	Academic Calendar	Calendar which applies to this student’s educational program. Must be valid or system accepted to process record.	1= Credit Hours- non standard terms. 2=Credit Hours – standard terms of quarters; 3= Credit Hours – standard terms of semesters; 4= Credit Hours – standard terms of trimesters; 5= Clock hours; 6= Credit Hours without terms	<p>The academic calendar dictates which Payment Methodology can be accepted. Used in award amount validation.</p> <p>The following changes in Academic Calendar indicate need to change Payment Methodology.</p> <table><tr><td>From</td><td></td><td>To</td></tr><tr><td>1</td><td>to</td><td>2, 3, 4, or 5</td></tr><tr><td>2, 3, or 4</td><td>to</td><td>1 or 5</td></tr><tr><td>5</td><td>to</td><td>2, 3, 4, or 6</td></tr><tr><td>6</td><td>to</td><td>1 or 5</td></tr></table> <p>If AC invalid or BLANK, then set accepted value to previous value or If Attending Pell ID default AC populated, then set accepted value to default.</p> <p>ELSE If Reporting Pell ID default AC populated, then set accepted value to default.</p> <p>ELSE If Payment Methodology = 4, then set accepted value to “5” ELSE set accepted value to “3”.</p>	From		To	1	to	2, 3, 4, or 5	2, 3, or 4	to	1 or 5	5	to	2, 3, 4, or 6	6	to	1 or 5
From		To																					
1	to	2, 3, 4, or 5																					
2, 3, or 4	to	1 or 5																					
5	to	2, 3, 4, or 6																					
6	to	1 or 5																					

**1999-2000 RFMS Record Layouts**  
**ORIGINATION RECORD (CON'T.)**

Field Positions First      Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits												
208	208	1	N	Yes	Payment Methodology	Formula used to calculate the student's Federal Pell Grant Award.	1= Credit hour with standard terms in which Fall through Spring terms equal or exceed 30 weeks, or have been granted waiver (AC: 2, 3, or 4) 2= Credit hour with standard terms in which Fall through Spring terms are less than 30 weeks not granted waiver. (AC: 2, 3, or 4) 3= Credit hour with standard or non-standard terms (AC:1, 2, 3, or 4) 4= Clock hour or Credit hour without terms (AC: 5, or 6) 5= Programs of study by correspondence (AC: 1, 2, 3, or 4 denotes Formula 5B AC: 5 & 6 denotes Formula 5A)	The Payment Methodology dictates the data required for Enrollment status, Weeks of instructional time, Weeks of instructional time in academic year, Credit/Clock Hours expected to complete, Credit/Clock Hours in academic year.  Used in award amount validation. Academic Calendar and Payment Methodology must be logically consistent.  <table><tr><th>PM</th><th>AC</th></tr><tr><td>1</td><td>2, 3, or 4</td></tr><tr><td>2</td><td>2, 3, or 4</td></tr><tr><td>3</td><td>1, 2, 3, or 4</td></tr><tr><td>4</td><td>5 or 6</td></tr><tr><td>5</td><td>1, 2, 3, 4, 5 or 6</td></tr></table> If invalid or BLANK, then set accepted value to previous value or "3"	PM	AC	1	2, 3, or 4	2	2, 3, or 4	3	1, 2, 3, or 4	4	5 or 6	5	1, 2, 3, 4, 5 or 6
PM	AC																			
1	2, 3, or 4																			
2	2, 3, or 4																			
3	1, 2, 3, or 4																			
4	5 or 6																			
5	1, 2, 3, 4, 5 or 6																			
209	215	7	N	Yes	Cost of Attendance	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 – 9999999.	Used in award amount validation. If invalid or BLANK, then set accepted value to previous value or "9999999".												

**1999-2000 RFMS Record Layouts  
ORIGINATION RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
216	216	1	A	Payment Methodology 1, 2, 3, 5	Enrollment Status	This student's expected enrollment status for the entire award year. The Enrollment Status 5 "Other" is used when the student's enrollment is "mixed" or student attends more than number of terms in a full academic year. Valid Values depend upon Academic Calendar and Payment Methodology fields.	Blank (AC: 5 or 6) 1: Full-time (AC: 1, 2, 3, or 4 and Payment Methodology not equal to 5) 2: ¾ time (AC: 1, 2, 3, or 4 and Payment Methodology not equal to 5) 3: ½ time (AC: 1, 2, 3, or 4) 4: Less than ½ time (AC: 1, 2, 3, or 4) 5: Other (AC: 1, 2, 3, or 4 and Payment Methodology not equal to 5)	Used in award amount validation. BLANK only if Payment Methodology is either Formula 4 or Formula 5 and Academic Calendar is 6. If PM does not equal 4: or if PM does not equal 5 and AC equals 6 and invalid or BLANK, then set accepted value to previous value or "1". ELSE if invalid, set accepted value to BLANK. If AC: 1, 2, 3, or 4 and Payment Methodology is 5 and Enrollment Status is reported as either Blank or a value other than 3 or 4, we must set the value equal to 3 and we must have a warning comment (W) go to the institution that says: Enrollment Status may never exceed half time when using Payment Methodology 5.
217	218	2	A	Payment Methodology 2, 3, 4, 5	Weeks of Instructional Time Used to Calculate Payment	Total Number of weeks of instructional time provided by this student's Program of Study during a full academic year. Valid Values depend upon Payment Methodology and Academic Calendar fields. Must be completed when Payment Methodologies 2, 3, 4, or 5 are used. PM2: Weeks of instructional time provided by this student's Program of Study Fall through Spring terms. PM3 & PM5B: Weeks of instructional time provided by this student's Program of Study in all terms required in a regular full academic year. PM4 & PM5A: Weeks of instructional time provided by this student's Program of Study in a full academic year.	Blank (Payment Methodology 1)  00-78 (Payment Methodology 2, 3, 4, or 5)  If PM = 2, Must < 30 If PM = 3, Must be Valid Range If PM = 4, Must be Valid Range If PM = 5, Must be Valid Range	Must be BLANK when using Payment Methodology 1.  If invalid or out of range, then accepted value equal to previous value or equal to Weeks for Academic Year. If supplied and not needed for payment methodology, ignore. Used in award amount validation.  See Payment Methodology for AC information that determines if the PM is 5B or 5A.

**1999-2000 RFMS Record Layouts  
ORIGINATION RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
219	220	2	A	Payment Methodology 2, 3, 4, 5	Weeks of Inst. Time in Program's Definition of Academic Year	The total number of weeks of instructional time in the institution's definition of a full academic year for this student's Program of Study.	BLANK (AC:1) 30 – 78 (May never be less than the number provided in positions 217-218 Weeks of instructional time used to calculate payment field of Origination record. If > 78 set to 30	Can be blank when using Payment Methodology 1. Can never be less than a previous field. If invalid or BLANK, then set accepted value to previous value or If Attending Pell ID default Weeks populated, then set accepted value to default. ELSE If Reporting Pell ID default Weeks populated, then set accepted value to default.  If supplied and not needed for payment methodology, ignore. Used in award amount validation.
221	224	4	A	Payment Methodology 4, 5	Cr/Clock Hours in all Pay Periods expected to Comp. this school year	Total number of credit/clock hours institution expects this student to complete and be paid for during the current Federal Pell Grant award year. Valid values depend upon Payment Methodology and Academic Calendar.	BLANK (Unless Payment Methodology 5 and AC 6, or Payment Methodology 4) or Ranges: 0000-3120 AC=Clock Hour (5) 0000-0100 AC=Credit Hours without terms (6)	Can be BLANK when using Payment Methodologies 1, 2, 3, & 5. If invalid or out of range, then accepted value equal to previous value or equal to Cr/Clock Hrs for Academic Year. If supplied and not needed for payment methodology, ignore. Used in award amount validation. Can never be blank if PM = 5 and AC = 6.
225	228	4	A	Payment Methodology 4, 5	Cr/Clock hrs in program's definition of academic year	Total number of credit or clock hours in the institution's definition of a full academic year for this student's Program of Study.	BLANK (Unless Payment Methodology 5 and AC 6, or Payment Methodology 4) or ranges: 0900-3120 Academic calendar 5 0024-0100 Academic calendar 6	Can be BLANK when using Payment Methodologies 1, 2, 3, and 5. If invalid or BLANK, then set accepted value to previous value or If Attending Pell ID default Hours populated, then set accepted value to default. ELSE set accepted value to 900 if Academic Calendar =5 or set accepted value to 24 if Academic Calendar =6 If supplied and not needed for payment methodology, ignore. Used in award amount validation. Can never be less than previous field.
229	250	22	A	Unused	Reserved for expansion	Reserved for expansion.	Leave BLANK.	
		250			Total Record Length			

**NOTE: A change to an Origination Record is supplied in this same format. Changes apply to the entire award period.**



## 1999-2000 RFMS Record Layouts

### GRANT BATCH TRAILER

Field Positions First      Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	10	10	A	Yes	Trailer Identifier	Identify Trailer Record in file.	Constant: 'GRANT TLR'	Missing Batch Trailer – Reject Batch No Detail Records – Reject Batch
11	14	4	N	Yes	Data Record Length	Length of data records included in this batch	Must be numeric: 0001-9999	If not equal to Data Record Length on Header, then reject Batch.
15	40	26	A	Yes	Batch Number	Number generated by the institution to uniquely identify a specific batch of records.	Format: XXCCYY999999CCYYMM DDHHMMSS  Where: XX-batch type code (alpha) CCYY – last year in cycle: '2000' 999999 – Reporting PELL ID CCYYMMDD-date batch created HHMMSS – time batch created	If not equal to Batch Number on Header, then reject Batch.
41	46	6	N	Yes	Reported Number of Records	Number of data records included in the batch	Must be numeric: 000000 – 999999	If not equal to count of detail records in batch, then return warning message.
47	57	11	N	Yes	Reported Total of Batch	Total Origination Award Amount or Disbursement amount reported on Origination, Disbursement, or Special Disbursement batches.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. 00000000000 – 99999999999	If not equal to total of detail records in batch, then return warning message.

**1999-2000 RFMS Record Layouts**  
**GRANT BATCH TRAILER RECORD (Con't.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
58	58	1	A	Yes	Reported Total Sign Indicator	Positive or negative sign for total amount reported.	'P' – Positive 'N' – Negative	
59	64	6	N	Output	Accepted and Corrected Number of Records	RFMS USE ONLY – Number of data records accepted and corrected by RFMS.	000000 – 999999	
65	75	11	N	Output	Accepted and Corrected Total of Batch	RFMS USE ONLY- Total Award or Disbursement amount accepted and corrected on batch.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. 0000000000 – 9999999999	
76	76	1	A	Output	Accepted and Corrected Total Sign Indicator	RFMS USE ONLY – Positive or negative sign for total amount accepted.	'P' – Positive 'N' – Negative	
77	100	24	A	Unused	Reserved for future expansion.	Reserved for future expansion.	Spaces	
		XX	A	Unused	Filler	Filler will be added if necessary to make the trailer record the same length as the detail records.	Spaces	
		≥100			Total Record Length			

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# Batch Reject Reasons

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*What's included:*

**Origination Record Batch Reject Reasons**

**Disbursement Record Batch Reject Reasons**

**Data Request Record Batch Reject Reasons**

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# ***EDE Technical Reference***

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## **ORIGINATION AND DISBURSEMENT REJECT REASONS**

<b>Field Position</b>	<b>Reject Reasons</b>
Origination ID: (Field Positions 1-23)	If Original SSN and Original Name Code do not match a value in the Eligible Applicant Database.  If Attending Pell ID does not match the value in the Origination ID.If Attending Pell ID is not funded or is not a branch of the Reporting Pell ID.
Original SSN: (Field Positions 24-32)	If Original SSN does not match the value in the Origination ID.
Original Name Code: (Field Positions 33-34)	If Original Name Code does not match the value in the Origination ID.
Award amount for entire school year: (Field Positions 61-67)	If not numeric. Amount cannot exceed total payment ceiling.
Transaction Number: (Field Positions 199-200)	If not numeric or does not match the Eligible Applicant database.
Expected Family Contribution (EFC): (Field Positions 201-205)	If not numeric or does not match the EFC for the transaction number reported in the Eligible Applicant database.
Secondary Expected Family Contribution Used Code: (Field Positions 206-206)	If Selected and Secondary EFC not in Pell eligible range.

## **DISBURSEMENT REJECT REASONS**

The disbursement batch edits are a result of the business rules and the information technology used in the system. RFMS processing edits can be found in the record layouts later on in this technical reference. The results of these edits are provided in the comment codes on the disbursement and special disbursement acknowledgment records. The editing process may result in rejection, corrections made to data, or warning messages.

For example, RFMS rejects the student's disbursement record if the institution reports an incorrect origination ID. If the annual award amount is miscalculated, RFMS recalculates the amount and

reports the recalculated amount as the accepted value in the disbursement acknowledgment record.

## **DATA REQUEST REJECT REASONS**

RFMS rejects data request records for the following reasons:

<b>Field/Position</b>	<b>Reject Reason</b>
Attending Pell ID: (Field Positions 1-6)	If the attending Pell ID is invalid
Data Request Type: (Field Position 7-7)	Must be B, M, S or Y
Output Media Type (Field Position 8-8)	If entered must be valid
Pell Batch Number (Field Positions 9-34)	Must be entered if Date Request Type is B
Multiple Reporting Request Code 1 (Field Position 35-35)	Must be O or R if the Data Request Type is M
Multiple Reporting Request Code 2 (Field Position 36-36)	Must be A, S or I if the Data Request Type is M
MR Student Id (Field Positions 37-47)	Must be valid if the Multiple Reporting Request Code 2 is S Must have been originated at the requesting institution
MR Institution Pell Id (Field Positions 48-53)	Must be valid if the Multiple Reporting Request Code 2 is I

Batch edit and reject codes can be found in Appendix C for the Origination, Disbursement and Data Request Records.

# ***Receiving Acknowledgment***

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*What's included:*

**Origination Acknowledgment Record Description**

**Institution Acknowledgment Record Description**

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**1999-2000 RFMS Record Layouts**  
**ORIGINATION ACKNOWLEDGMENT RECORD**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	23	23	A/N	Yes	Origination ID	Unique number used to identify an origination.	Format: 999999999XX200099999900 Where: SSN – 001010001-999999999 Name Code – XX Year Indicator – 2000 Valid Attending PELL-ID Orig Sequence Number - 00	
24	32	9	N	Yes	Original SSN	Student's SSN from original FAFSA	001010001 - 999999999	
33	34	2	A	Yes	Original Name Code	Student's name code from original FAFSA	Uppercase A to Z; ;.period) '(apostrophe); -(dash); BLANK: no last name	
35	40	6	N	Yes	Attending Campus PELL-ID	PELL-ID of campus attended. Change creates new origination record. Institution must change payment amounts for student at original attended campus as necessary.	Valid PELL-ID	
41	45	5	A/N	Yes	ED Use	Reserved for future use.	Spaces	

**1999-2000 RFMS Record Layouts**  
**ORIGINATION ACKNOWLEDGMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
46	58	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined.	
59	59	1	A	No	Action Code	Code to indicate action to be taken	Valid Codes: A: Accepted – all fields accepted C: Corrected – one or more fields corrected E: Rejected – record was rejected	
60	60	1	N	No	Accepted No. of Payment Periods in Student's school year.	Number of terms or payment periods in student's school year. For schools required to submit special disbursements, must have a valid value	1 – 9 or BLANK	
61	67	7	N	Yes	Accepted Award Amount for Entire School Year	Amount of award for student's entire school year. Increases are required to be submitted to RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point.  Range: 0000000 - AWARD AMOUNT MAX (0312500)	



**1999-2000 RFMS Record Layouts**  
**ORIGINATION ACKNOWLEDGMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
68	75	8	D	Yes	Accepted Estimated Disbursement Date #1	Date 1 <sup>st</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to DISBURSEMENT START DATE (19990701) to DISBURSEMENT END DATE (20050930).	
76	83	8	D	No	Accepted Estimated Disbursement Date #2	Date 2 <sup>nd</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range [see field position 68 in this record] or BLANK	
84	91	8	D	No	Accepted Estimated Disbursement #3	Date 3 <sup>rd</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	
92	99	8	D	No	Accepted Estimated Disbursement Date #4	Date 4 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	
100	107	8	D	No	Accepted Estimated Disbursement Date #5	Date 5 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	
108	115	8	D	No	Accepted Estimated Disbursement Date #6	Date 6 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	

**1999-2000 RFMS Record Layouts**  
**ORIGINATION ACKNOWLEDGMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
116	123	8	D	No	Accepted Estimated Disbursement Date #7	Date 7 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	
124	131	8	D	No	Accepted Estimated Disbursement Date #8	Date 8 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	
132	139	8	D	No	Accepted Estimated Disbursement Date #9	Date 9 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	
140	147	8	D	No	Accepted Estimated Disbursement Date #10	Date 10 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	
148	155	8	D	No	Accepted Estimated Disbursement Date #11	Date 11 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	
156	163	8	D	No	Accepted Estimated Disbursement Date #12	Date 12 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	
164	171	8	D	No	Accepted Estimated Disbursement Date #13	Date 13 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	
172	179	8	D	No	Accepted Estimated Disbursement Date #14	Date 14 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	

**1999-2000 RFMS Record Layouts**  
**ORIGINATION ACKNOWLEDGMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
180	187	8	D	No	Accepted Estimated Disbursement Date #15	Date 15 <sup>th</sup> disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	
188	195	8	D	Yes	Accepted Enrollment Date	First date that the student was enrolled in an eligible program for the designated school year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 1999-2000 funds, report the actual start date of the student's classes for that payment period.	CCYYMMDD: Range: 19990101 20000630	
196	196	1	A	No	Accepted Low Tuition & fees flag	Flag to identify tuition ranges when the annual tuition is less than \$212.	<b>Value Tuition Range</b> 1 0 2 1 –106 3 107 – 212 or BLANK: low tuition does not apply	
197	197	1	A	Yes	Accepted Verification status flag	Status of verification of applicant data by the school	A: Accurate; C: Calculated; N: Not Selected; R: Reprocessed; S: Selected, not verified; T: Tolerance; W: Without Documentation	
198	198	1	A	No	Accepted Incarcerated Federal Pell Recipient Code	Code to indicate the student's incarcerated status for students incarcerated in local penal institutions, but are otherwise eligible to receive Federal Pell Grants.	BLANK: Not incarcerated Y: Yes, the student is incarcerated in a local institution, but is otherwise eligible. N: No, if student previously reported as incarcerated, but is not or is no longer incarcerated.	

**1999-2000 RFMS Record Layouts**  
**ORIGINATION ACKNOWLEDGMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
199	200	2	N	Yes	Accepted Transaction Number	Transaction number from eligible SAR used to calculate award	Must be numeric: 01 - 99	
201	205	5	N	Yes	Accepted Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR. May be the primary or secondary EFC value.	Range: 00000 – (EFC MAXIMUM) 02925.	
206	206	1	A	No	Accepted Secondary Expected Family Contribution	Code indicating which EFC value is used to determine award amount.	O= Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S: Federal Pell Grant award based on the secondary EFC, as calculated by the CPS. OR BLANK if Secondary EFC not used.	
207	207	1	N	Yes	Accepted Academic Calendar	Calendar which applies to this student's educational program. Must be valid or system accepted to process record.	1 = Credit Hours – non standard terms; 2 = Credit Hours – standard terms of quarters; 3 = Credit Hours – standard terms of semesters; 4= Credit Hours – standard terms of trimesters; 5= Clock Hours; 6= Credit Hours without terms;	

**1999-2000 RFMS Record Layouts**  
**ORIGINATION ACKNOWLEDGMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
208	208	1	N	Yes	Accepted Payment Methodology	Formula used to calculate the student's Federal Pell Grant.	1= Credit hour with standard terms in which Fall through Spring terms equal or exceed 30 weeks, or equal or exceed academic year with waiver (AC: 2, 3, 4) 2= Credit hour with standard terms in which Fall through Spring terms are less than 30 weeks without waiver (AC: 2, 3, 4) 3= Credit hour with standard or non-standard terms (AC: 1-4) 4= Clock hour or Credit hour without terms (AC: 5, 6) 5= Nonresidential portion of programs offered by correspondence without terms (AC: 1-4, 6)	
209	215	7	N	Yes	Accepted Cost of Attendance	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	Dollars and cents. Use leading zeros; do not include the \$sign or decimal point.  Range: 0000000-9999999.	
216	216	1	A	PM 1,2,3,5	Accepted Enrollment status	The code that applies to the student's expected enrollment status for the AWARD YEAR. Changes to this field will be accepted for the entire award year. Must be valid when Payment Methodologies 1, 2, 3, or 5 are used.	Blank or 1: Full time; 2: ¾ time; 3: ½ time; 4: Less than ½ time 5: Other	

**1999-2000 RFMS Record Layouts**  
**ORIGINATION ACKNOWLEDGMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
217	218	2	A	Pay Meth 2, 3, 4, 5	Accepted Weeks of Instructional Time Used to Calculate Payment	The weeks of instructional time in which the student will be enrolled, and paid, as part of the academic year or program as defined for each Payment Methodology: PM 2: Weeks of instructional time in fall through spring terms PM 3: Weeks of instructional time in all terms expected to complete this school year PM 4: Weeks of instructional time for a full time student to complete hours in program or hours in the academic year PM 5A: Same as Payment Meth 4 PM 5B: Same as Payment Meth 3 Must be valid when Payment Methodologies 2, 3, 4 or 5 are used.	Blank or 00-78	
219	220	2	A	Pay Meth 2, 3, 4, 5	Accepted Weeks of inst. Time in program's definition of academic year.	The number of weeks of instructional time in the program's academic year. Must be valid when Payment Methodologies 2, 3, 4 or 5 are used.	BLANK or 30 – 78.	

**1999-2000 RFMS Record Layouts**  
**ORIGINATION ACKNOWLEDGMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
221	224	4	A	Pay Meth 4, 5	Accepted Cr/clock hrs in all pay periods expected to comp. this school year	Number of credit or clock hours you expect the student to complete and to be paid from the 1999-00 award year. Must be valid when Payment Methodologies 4 or 5 are used.	BLANK or Ranges: 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6	
225	228	4	A	Pay Meth 4, 5	Accepted Cr/clock hrs in program's definition of academic year	Number of credit or clock hours in this student's educational program's academic year definition.  Must be valid when Payment Methodologies 4 or 5 are used.	BLANK or Ranges: 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6	
229	250	22	A	Unused	Reserved for expansion	Reserved for expansion		
251	255	5	N	Output	Scheduled Federal Pell Grant	Scheduled amount for a full time student.	Range: 00000 – 03125	
256	257	2	N	Output	Previously Accepted Transaction Number	Transaction number that was previously accepted and currently stored by RFMS for this student. This field will only be populated for rejected originations.	01-99 or BLANK if Origination not rejected.	
258	262	5	N	Output	Previously Accepted EFC	EFC that was previously accepted and currently stored by RFMS for this student. This field will only be populated for rejected originations.	Range: 00000 EFC MAXIMUM (02925) or BLANK if Origination not rejected.	

**1999-2000 RFMS Record Layouts**  
**ORIGINATION ACKNOWLEDGMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
263	263	1	N	Output	Previously Accepted Secondary EFC Code	Secondary EFC Code that was previously accepted and currently stored by RFMS for this student. This field will only be populated for rejected originations.	O= Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant Program; student's award now based on the original EFC. S=Federal Pell Grant award based on the secondary EFC, as calculated by the CPS. OR BLANK if Secondary EFC not used or if Origination not rejected.	
264	270	7	N	Output	Previously Accepted Cost of Attendance.	COA previously accepted and currently stored by RFMS for this student. This field will only be populated for rejected originations.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point.  Range: 0000000 – 9999999	
271	345	75	N	Output	Origination edit/reject reasons	List of up to twenty-five 3-digit reject/edit codes which occurred during processing of this origination record. Only edit codes hit will display in the field. Otherwise, this space will be zero filled.	Twenty-Five edit/reject codes of: 000-999 Position XXX-XXX: 1 <sup>st</sup> code Position XXX-XXX: 2 <sup>nd</sup> code Position XXX-XXX: 3 <sup>rd</sup> code Position YYY-YYY: 25 <sup>th</sup> code	
346	355	10	N	Output	ED Use Flags	Flags that are set to inform institutions of modifications that have been made to their database and require immediate action to rectify	Format: 0000000000 Where: Each digit signifies a different situation 1 <sup>st</sup> – Shared SAR ID 2 <sup>nd</sup> – Verification W Status 3 <sup>rd</sup> – Concurrent Enrollment 4 <sup>th</sup> – POP 5 <sup>th</sup> thru 10 <sup>th</sup> – Reserved for future use.	(1 <sup>st</sup> digit, Shared SAR ID cannot be checked by RFMS.)
		355			Total Record Length			



**1999-2000 RFMS Record Layouts**  
**INSTITUTION DATA ACKNOWLEDGMENT RECORD**

Field Positions		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last							
1	6	6	N	Yes	Pell-ID	Pell-ID assigned the Federal Pell Program for the participating campus.	Must be a valid Pell-ID code.	Change applies to all records with the same Pell-ID, unless further identification (DUNS #) is provided to change only a particular institution.
7	7	1	A	No	Action Status	Code to indicate the status of institution data record receipt.	A – Institution Data Record Accepted E – Institution Data Record Rejected	Completed by RFMS as a result of Batch editing.
8	31	24	N	Output	Batch Reject Reasons	List of up to eight 3 digit batch reject reason codes which occurred during initial editing of the batch. Only reject reason codes hit will display in this field. Otherwise, this space will be zero filled.	Reject Reasons format: 000 – 199 Position X-X: 1 <sup>st</sup> reject reason code Position X-X: 2 <sup>nd</sup> reject reason code Position X-X: 3 <sup>rd</sup> reject reason code Position XX-XX: 8 <sup>th</sup> reject reason code	Completed by RFMS as a result of Batch editing.
32	106	75	A	No	Filler	Unused.	Spaces	
		106			Total Record Length			

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# **ELECTRONIC DATA REQUESTS**

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*What's included:*

**Data Requests: Batch Replacement, Multiple Reporting, SOA, YTD  
Record Description**

**Multiple Reporting Record Description**

**Year-to-Date Record (Origination) Description**

**Year-to-Date Record (Disbursement) Description**

**Year-to-Date Record (Summary) Description**

**Institution Data Record Description**

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**99-2000 RFMS Record Layouts**  
**DATA REQUESTS: BATCH REPLACEMENT, MULTIPLE REPORTING, STATEMENT OF ACCOUNT, YTD**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	6	6	N	Yes	Requesting Attending Campus Pell-ID	Pell-ID campus on	Valid Pell-ID	
7	7	1	A	Yes	Request type	Code for data request type.	B= Batch Replacement M= Multiple Reporting S= Statement of Account Y= Year-To-Date	
8	8	1	A	No	Requested Output Media Type	Code for type of media to use when sending output data.	E= Send output by Electronic file C= Send output by Cartridge tape R= Send output by Reel tape BLANK = Send output on media type on which the request was made	Cannot be blank for requests from the WEB.
9	34	26	A	Type B Only	Pell Batch Number	Batch number requested to be replaced.	Format: CCYYXX999999CCYYMMDDHHMMSS Where: XX- batch type code (alpha) CCYY – last year in cycle: '2000' 999999 – Reporting Pell ID CCYYMMDD – date batch created HHMMSS – time batch created	Required for Type B – Batch Replacement Requests
35	35	1	A	Type M	Multiple Reporting Request Code 1	Indicates the institution is requesting originated institutions or disbursed institutions.	O= Send originated institutions D= Send disbursed institutions.	

**1999-2000 RFMS Record Layouts**  
**DATA REQUESTS: BATCH REPLACEMENT, MULTIPLE REPORTING, STATEMENT OF ACCOUNT, YTD**  
**(CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
36	36	1	A	Type M	Multiple Reporting Request Code 2	Indicates the institution is requesting by selected student, selected instituion, or all students	A= Send list of other institutions for all students S= Send other institution for students listed in record. I= Send student for listed institutions listed in record.	There may be multiple detail records to accommodate the number of Student Ids or institution numbers listed for the attending campus institution.
37	47	11	A	Type M	MR Student ID	The Student SSN and Name code for which a MultipleReporting record is requested. Only required if MR Code 2 equals S.	Blank or 001010001XX 999999999XX where XX is: Uppercase A to Z; . (period); ' (apostrophe); - (dash); Blank: no last name	Must be non-blank, MRR Code 2 equals S.
48	53	6	N	Type M	MR institution Pell-ID	The institution code for which MR listings are requested. Only required if the MR Code 2 equals 1	Blank or Valid Pell-ID	Must be non-blank if MRR Code 2 equals I.
54	100	47	A	Unused	Reserved for future use.	Reserved for future use.		
		100			Total Record Length			

**1999-2000 RFMS Record Layouts**  
**DATA REQUEST ACKNOWLEDGMENTS: BATCH REPLACEMENT, MULTIPLE REPORTING, STATEMENT OF ACCOUNT, YTD**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	6	6	N	Yes	Requesting Attending Campus Pell-ID	Pell-ID campus on	Valid Pell-ID	
7	7	1	A	Yes	Request type	Code for data request type.	B= Batch Replacement M= Multiple Reporting S= Statement of Account Y= Year-To-Date	
8	8	1	A	No	Requested Output Media Type	Code for type of media to use when sending output data.	E= Send output by Electronic file C= Send output by Cartridge tape R= Send output by Reel tape BLANK = Send output on media type on which the request was made	
9	34	26	A	Output	Pell Batch Number	Batch number requested to be replaced.	Format: CCYYXX999999CCYYMMDDHHMMSS Where: XX- batch type code (alpha) CCYY – last year in cycle: '2000' 999999 – Reporting Pell ID CCYYMMDD – date batch created HHMMSS – time batch created	
35	35	1	A	Output	Multiple Reporting Request Code 1	Indicates the institution is requesting originated institutions or disbursed institutions.	O= Send originated institutions D= Send disbursed institutions.	
36	36	1	A	Output	Multiple Reporting Request Code 2	Indicates the institution is requesting by selected student, selected institution, or all students	A= Send list of other institutions for all students S= Send list of other institutions for students listed in record. I= Send list of students for listed institutions listed in record.	

**1999-2000 RFMS Record Layouts**  
**DATA REQUEST ACKNOWLEDGMENTS: BATCH REPLACEMENT, MULTIPLE REPORTING, STATEMENT OF ACCOUNT, YTD (CONT'D)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
37	47	11	A	Output	MR Student ID	The Student SSN and Name code for which a Multiple Reporting record is requested. Only reequred if MR Code 2 equals S.	Blank or 001010001XX 999999999XX where XX is: Uppercase A to Z; (period); '(apostrophe); (dash); Blank: no last name	
48	53	6	N	Output	MR institution Pell-ID	The institution code for which MR listings are requested. Only required if the MR Code 2 equals 1	Blank or Valid Pell-ID	
54	75	22	A	Unused	Reserved for future use.	Reserved for future use.	Spaces.	
76	76	1	A	Outputs	Action Code	Code to indicate action to be taken	Valid Codes: A: Accepted – all fields accepted C: Corrected – one or more fields corrected E: Rejected – record was rejected	For FMS Use Only
77	100	24	N	Output	Edit/Comment Codes	List of up to eight three-digit comment codes which occurred during processing of the data request	Comment format: 000-199 Position XX-XX: 1 <sup>st</sup> comment code Position XX-XX: 2 <sup>nd</sup> comment code Position XX-XXX: 8 <sup>th</sup> comment code	
		100			Total Record Length			



**1999-2000 RFMS Record Layouts**  
**MULTIPLE REPORTING RECORD**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	2	2	A	Output	Record Type	Code that indicates the reason the institution is receiving the record	RO: Originated Institution RD: Disbursed Institution RN: None found CE: Concurrent Enrollment Institution PB: Blocked Institution PR: Blocker Institution PU: Unblocked Institution BC: Blocked and Concurrent Enrollment RC: Blocker and Concurrent Enrollment VW: Verification W SI: Shared SAR ID	(Shared SAR ID cannot be checked by RFMS.)
3	8	6	N	Request Output	Requesting Institution Pell-ID	Pell-ID of the requesting attending campus of the student. Will be blank for concurrent enrollment and potential overaward records.	Must be a valid Pell-ID assigned by the Department of Education. May be BLANK.	
9	9	1	A	Request Output	Multiple Reporting Request Code 1	Indicates the institution is requesting originated institutions or disbursed institutions. Will be blank for concurrent enrollment and potential overaward records.	O= Send originated institutions D= Send disbursed institutions May be BLANK.	
10	10	1	A	Request Output	Multiple Reporting Request Code 2	Indicates the institution is requesting by selected student, selected institution, or all students. Will be blank for concurrent enrollment and potential overaward records.	A= Send list of other institutions for all students S= Send list of other institutions for students listed in record I= Send list of students for listed institutions listed in record. May be blank.	
11	21	11	A	Request Output	MR Student ID	The Student SSN and Name code for which a MultipleReporting record is requested. Will be blank for concurrent enrollment and potential over award records.	Blank or 001010001XX 999999999XX where XX is: Uppercase A to Z; .(period); '(apostrophe); -(dash); Blank: no last name	

**1999-2000 RFMS Record Layouts**  
**MULTIPLE REPORTING RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
22	27	6	N	Request output	MR Institution Pell-ID	The institution code for which Multiple Reporting records are requested. Will be blank for concurrent enrollment and potential overaward records.	Valid Pell-ID. May be blank.	
28	36	9	N	Output	Student Original SSN	Student's Original SSN from the origination record.	001010001 – 999999999	
37	38	2	A	Output	Original Name Code	Student's name code from the origination record.	Uppercase A to Z; (period); '(apostrophe); -(dash) Blank (no last name)	
39	44	6	N	Output	Institution Pell-ID	Pell-ID of the attending campus of the student. Use the record type to interpret the relationship this institution has to the institution receiving this record.	Must be a valid Pell-ID assigned by the Department of Education.	
45	114	70	A/N	Output	Institution name	The name of the institution.		
115	149	35	A/N	Output	Institution street address – Line 1	The street or post office box address of institution.		
150	184	35	A/N	Output	Institution street address Line 2	The street or post office box address of institution.		
185	209	25	A/N	Output	Institution city	The city in which the institution is located.		
210	211	2	A	Output	Institution State	The two-character code assigned by the US Postal Service to the state or other entity in which the institution is located		
212	220	9	A/N	Output	Zip Code	The zip code of the institution		
221	250	30	A/N	Output	Financial Aid Administrator (FAA) name	The full name of the institutional administrator officially responsible for the accuracy and completeness of the data, starting with the first name, e.g. JOHN E DOE.	May include blanks and special characters.	
251	260	10	N	Output	FAA telephone number	The working phone number for the person indicated as FAA.	Includes area code, but not parentheses or dashes.	

**1999-2000 RFMS Record Layouts**  
**MULTIPLE REPORTING RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
261	270	10	A/N	Output	FAA fax number (optional)	The working fax number used by the person indicated as FAA.	May be BLANK. Otherwise Includes area code, but not parentheses or dashes.	
271	320	50	A/N	Output	Internet address	Internet address of an authorized official.	May be BLANK.	
321	327	7	N	Output	Scheduled Federal Pell Grant	Scheduled Federal Pell Grant for a student with this EFC and COA attending full-time for a full academic year.	Range: 0000000 - AWARD AMOUNT MAX (0312500)	
328	334	7	N	Output	Origination Award Amount	Annual award amount supplied on the origination record.	Range: 0000000 AWARD AMOUNT MAX (0312500)	
335	336	2	N	Output	Transaction Number	Transaction number from the eligible SAR used to calculate the award.	Range: 01 – 99	
337	341	5	N	Output	Expected Family Contribution (EFC)	Amount of the student's Expected Family Contribution from the SAR used to calculate the award.	Range: 00000 EFC MAXIMUM (02925)	
342	349	8	D	Output	Enrollment Date	First date the student was enrolled in an eligible program for the award year.	CCYYMMDD Range: 19990101 – 20000630	
350	357	8	D	Output	Origination Create Date	Date the origination was created in RFMS.	CCYYMMDD Range: 19990401 – 20050930	
358	364	7	N	Output	Total of Disbursements Accepted	Total amount of all disbursements accepted by the Federal Pell Grant Program for the POP Student	Range: 0000000 AWARD AMOUNT MAX (0312500)	
365	372	8	D	Output	Last Activity Date	Date the last payment was received from this institution.	Format: CCYYMMDD	
373	380	8	D	Output	Next Estimated Disbursement Date	Date of next estimated disbursement date.	Blank or CCYYMMDD Range: 19990101 – 20050930	
381	385	5	N	Output	Eligibility Used	The percentage of the student's eligibility used by this institution.	Format: 000.00%. The last two digits represent less than 1 percent. Field does not include decimal point or %.	

**1999-2000 RFMS Record Layouts**

## MULTIPLE REPORTING RECORD (CON'T.)

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
386	395	10	N	Output	ED Use Flags	Flags that are set to inform institutions of modifications that have been made to their database and require immediate action to rectify.	Format: 0000000000 Where: Each digit signifies a different situation. 1 <sup>st</sup> – Shared SAR ID 2 <sup>nd</sup> – Verification W Status 3 <sup>rd</sup> – Concurrent Enrollment 4 <sup>th</sup> – POP 5 <sup>th</sup> thru 10 <sup>th</sup> – Reserved for future use.	(1 <sup>st</sup> digit, Shared SAR ID cannot be checked by RFMS.)
396	400	5	A	Output	Reserved for future Use	Reserved for future use		
		400			Total Record Length			

**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (ORIGINATION)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	1	1	A	Output	YTD Record Indicator	Indicates if record is the YTD Origination, YTD Disbursement or Summary data.	Constant "O"	
2	24	23	A/N	Yes	Origination ID	Unique number used to identify an origination	Format: 999999999XX200099999900 Where: SSN – 001010001-999999999 Name Code – XX Year Indicator – 2000 Valid Pell-ID Orig Sequence Number – 00	Identifier
25	33	9	N	Yes	Original SSN	Student's SSN from original FAFSA	001010001 – 999999999	Identifier
34	35	2	A	Yes	Original Name Code	Student's name code from original FAFSA	Uppercase A to Z; .(period); '(apostrophe); -(dash), BLANK: no last name	Identifier
36	41	6	N	Yes	Attending Campus Pell-ID	Pell-ID of campus attended. Change creates new origination record. Institution must change payment amounts for student at original attended campus as necessary.	Valid Pell-ID	Identifier Change creates new origination record. Institution must change payment amounts for student at original attending campus as necessary.
42	46	5	A/N	Yes	ED Use	ED Use Only – do not use Reserved for future use.		
47	59	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined.	No editing.
60	60	1	A	No	Action Code	Code to indicate action to be taken.	Valid Codes: A: Accepted – student id requested was found on Federal Pell Grant Database for Institution. E: Rejected – student id requested was NOT found on the Federal Pell Grant Database for Institution.	Rejected YTD records shall contain Requested Original SSN, Original Name Code, Attending Campus, and "R" for Action Code. All other fields shall be blank and no other records for the student will be enclosed in batch.

**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (ORIGINATION) (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
61	61	1	N	No	Accepted No. of Payment Periods in Student's school year	Number of terms or payment periods in student's school year. For schools required to submit special disbursements, must have a valid value.	1 – 9 OR BLANK	
62	68	7	N	Yes	Accepted Award amount for entire school year	Amount of award for student's entire school year. Increases are required to be submitted to RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000 – 03125	Cannot exceed Total Payment Ceiling for student award validation performed.
69	76	8	N	No	Accepted Estimated Disbursement Date #1	Date 1 <sup>st</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701-20050930	
77	84	8	N	No	Accepted Estimated Disbursement Date #2	Date 2 <sup>nd</sup> disbursement to student is estimated to be made	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
85	92	8	N	No	Accepted Estimated Disbursement Date #3	Date 3 <sup>rd</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
93	100	8	N	No	Accepted Estimated Disbursement Date #4	Date 4 <sup>th</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
101	108	8	N	No	Accepted Estimated Disbursement Date #5	Date 5 <sup>th</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
109	116	8	N	No	Accepted Estimated Disbursement Date #6	Date 6 <sup>th</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
117	124	8	N	No	Accepted Estimated Disbursement Date #7	Date 7 <sup>th</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	

**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (ORIGINATION) (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
125	132	8	N	No	Accepted Estimated Disbursement Date #8	Date 8 <sup>th</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 20050930	
133	140	8	N	No	Accepted Estimated Disbursement Date #9	Date 9 <sup>th</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 20050930	
141	148	8	N	No	Accepted Estimated Disbursement Date #10	Date 10 <sup>th</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 20050930	
149	156	8	N	No	Accepted Estimated Disbursement Date #11	Date 11 <sup>th</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 20050930	
157	164	8	N	No	Accepted Estimated Disbursement Date #12	Date 12 <sup>th</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701	
165	172	8	N	No	Accepted Estimated Disbursement Date #13	Date 13 <sup>th</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 20050930	

**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (ORIGINATION) (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
173	180	8	N	No	Accepted Estimated Disbursement #14	Date 14 <sup>th</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
181	188	8	N	No	Accepted Estimated Disbursement Date #15	Date 15 <sup>th</sup> disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
189	196	8	D	Yes	Accepted Enrollment Date	First date that the student was enrolled in an eligible program for the designated school year. If the student enrolled in a crossover payment period before the first day of the Pell Award Year (July 1), but which will be paid from 1999-2000 funds, report the actual start date of the student's classes for that payment period.	CCYYMMDD Range: 19990101 - 20000630	
197	197	1	A	No	Accepted Low Tuition & Fees Flag	Flag to identify tuition ranges when the annual tuition is less than \$212.	<u>Value Tuition Range:</u> 1 0 2 1-106 3 107-212 or BLANK: low tuition does not apply	
198	198	1	A	Yes	Accepted Verification status flag	Status of verification of applicant data by the school.	A: Accurate; C: Calculated; N: Not Selected; R: Reprocessed; S: Selected, not verified; T: Tolerance; W: Without Documentation	Only one disbursement can be accepted while status = W. These disbursements will be reversed in the second August of the Award Cycle if status remains W.  Once a student is selected, he/she is always selected.
199	199	1	A	No	Accepted Incarcerated Federal Pell Recipient Code	Code to indicate the student's incarcerated status for students incarcerated in local penal institutions, but are otherwise eligible to receive Federal Pell Grants.	BLANK: Not incarcerated Y: Yes, the student is incarcerated in a local institution, but is otherwise eligible. N: No, if student previously reported as incarcerated, but is not or is no longer incarcerated.	
200	201	2	N	Yes	Accepted Transaction Number	Transaction number from eligible SAR used to calculate award.	Must be numeric: 01 - 99	Changes to this field, after associated disbursements are made, creates a new active origination record. Disbursements for the previous origination will be set to zero.



**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (ORIGINATION) (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
202	206	5	N	Yes	Accepted Expected Family Contribution (EFC)	Must be equal the student's Expected Family Contribution from the ISIR or SAR	Range: 00000 - EFC MAXIMUM (02925).	Changes to this field, after associated disbursements are made, creates a new active origination record. Disbursements for the previous origination will be set to zero.
207	207	1	N	No	Accepted Secondary Expected Family Contribution	Code indicating which EFC value is used to determine award amount.	O= Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S= Federal Pell Grant award based on the secondary EFC, as calculated by the CPS. OR BLANK if Secondary EFC not used.	
208	208	1	N	Yes	Accepted Academic calendar	Calendar which applies to this student's educational program. Must be valid or system accepted to process record.	1= Credit Hours – non standard terms; 2= Credit Hours – standard terms of quarters; 3= Credit Hours – standard terms of semesters; 4= Credit Hours – standard terms of trimesters; 5= Clock hours; 6=Credit Hours without terms;	The academic calendar dictates which Payment Methodology can be accepted. Used in award amount validation. The following changes in Academic Calendar indicate need to change Payment Methodology. From To 1 to 2, 3, 4, or 5 2, 3, or 4 to 1 or 5 5 to 2, 3, 4 or 6 6 to 1 or 5
209	209	1	N	Yes	Accepted Payment Methodology	Formula used to calculate the student's Federal Pell Grant Award.	1= Credit hour with standard terms in which Fall through Spring terms equal or exceed 30 weeks, or equal or exceed academic year with waiver. (AC: 2, 3, 4) 2= Credit hour with standard terms in which Fall through Sprint terms are less than 30 weeks without waiver (AC: 2, 3, 4)	The Payment Methodology dictates the data required for Enrollment status, Weeks of instructional time, Weeks of instructional time in academic year, Credit/Clock Hours expected to complete, Credit/Clock Hours in academic year.  Used in award amount validation.

**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (ORIGINATION) (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
209 (Cont.)							3= Credit hour with standard or non-standard terms (AC: 1-4) 4= Clock hour or Credit hour without terms (AC: 5, 6) 5= Nonresidential portion of programs offered by correspondence without terms (AC: 1-4, 6)	
210	216	7	N	Yes	Accepted Cost of Attendance	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 – 9999999	Used in award amount validation.
217	217	1	A	Payment Methodology 1, 2, 3, 5	Accepted Enrollment Status	The code that applies to the student's expected enrollment status for the AWARD YEAR. Changes to this field will be accepted for the entire award year. Must be valid when Payment Methodologies 1, 2, 3, or 5 are used.	BLANK or 1: Full time; 2: ¾ time; 3: ½ time; 4: Less than ½ time; 5: Other	
218	219	2	A	Payment Methodology 2, 3, 4, 5	Accepted Weeks of instructional time used to calculate payment	The weeks of instructional time in which the student will be enrolled, and paid, as part of the academic year or program as defined for each Payment Methodology: PM 2: Weeks of instructional time in fall through spring terms PM 3: Weeks of instructional time in all terms expected to complete this school year PM 4: Weeks of instructional time for a full time student to complete hours in prog or hours in the academic year PM 5A: Same as Payment Meth 4 PM 5B: Same as Payment Meth 3 Must be valid when Payment Meth 2, 3, 4 or 5 are used.	BLANK or 00 – 78.	Must be blank when using Payment Methodology 1. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Use in award amount validation.

**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (ORIGINATION) (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
220	221	2	A	Payment Methodology 2, 3, 4, 5	Accepted Weeks of inst. Time in program's definition of academic year	The number of weeks of instructional time in the program's academic year. Must be valid when Payment Methodologies 2, 3, 4 or 5 are used.	BLANK or 30-78.	Can be blank when using Payment Methodology 1. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount validation.
222	225	4	A	Payment Methodology 4, 5	Accepted Cr/clock hrs in all pay periods expected to comp. this school year	Number of credit or clock hours you expect the student to complete and to be paid from the 1999-00 award year. Must be valid when Payment Methodologies 4 or 5 are used.	BLANK or Ranges: 00900-3120 Academic calendar 5 0000-0100 Academic calendar 6	Can be blank when using Payment Methodologies 1, 2, 3, & 5. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount validation.
226	229	4	A	Payment Methodology 4, 5	Accepted Cr/clock hrs in program's definition of academic year	Number of credit or clock hours in this student's educational program's academic year definition. Must be valid when Payment Methodologies 4 or 5 are used.	BLANK or Range: 00900-3120 Academic Calendar 5 0024-0100 Academic calendar 6	Can be blank when using Payment Methodologies 1, 2, 3, & 5. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount validation.
230	251	22	A	Unused	Reserved for Expansion	Reserved for Expansion		
252	256	5	N	Output	Scheduled Federal Pell Grant	Scheduled amount for a full time student.	Range: 00000 – 03125	
257	282	26	A	Output	Student name	Full student name as reported to the CPS for the Transaction number reported. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing.	BLANK or Full name listed in order: Last name 01-16 First Name 17-25 Middle Initial 26	

**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (ORIGINATION) (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
283	291	9	A/N	Output	Student Current SSN	Social Security Number, as altered by the student through the CPS for the Transaction number reported. This field equals the original SSN if the student has not changed SSN in the CPS. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing.	Valid social security number or BLANK if not matched.	
292	299	8	D	Output	Student Date of Birth	Date of birth of student.	Valid date of birth: CCYYMMDD	
300	300	1	A	Output	CPS Verification Selection code	Designates whether CPS selected the student for institutional verification of applicant data as of the Transaction number reported.	BLANK = Not selected by CPS for verification. * = Selected by CPS for Institution verification of applicant data.	
301	307	7	N	Output	YTD disbursement amount	The total of processed disbursements by RFMS	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - AWARD AMOUNT MAX (0312500)	
308	333	26	A	Output	Batch ID	Number generated by the institution to uniquely identify a specific batch of records. Format for the batch number is specified.	Format: CCYYXX999999CCYYMMDDHHMMSS Where: XX – batch type code (alpha) CCYY – last year in cycle: '2000' 999999 – Reporting Pell ID CCYYMMDD – date batch created HHMMSS – time batch created	
334	341	8	D	Output	Process Date	Date this record (segment) was processed by the Federal Pell Grant program	Format: CCYYMMDD	
342	343	2	A	Output	Unused.	Will always be blank.	BLANK.	
		343			Total Record Length			

**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (DISBURSEMENT)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	1	1	A	Output	YTD Record Indicator	Indicates if record is the YTD Origination, YTD Disbursement, or Summary data.	Constant "D"	
2	24	23	A/N	Yes	Origination ID	Unique number used to identify the origination which the disbursement is to be applied against.	Format: 999999999XX200099999900 Where: SSN-001010001-999999999 Name Code – XX Year Indicator – 2000 Valid PELL ID Orig. Sequence Number – 00	Identifier
25	37	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined.	No editing.
38	38	1	A	No	Action Code	Will always be blank.	BLANK.	
39	40	2	N	Yes	Disbursement Reference Number	Number of the disbursement per student for the Award Year	Must be numeric: 01 - 90	Identifier: 91-99 are Reserved for RFMS system generated disbursements.
41	47	7	N	Yes	Accepted Disbursement Amount	Amount of disbursement for student's payment period. If an adjustment, this value is a replacement amount.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000-03125	
48	48	1	A	Yes	Accepted Debit/Credit Indicator Flag	Indicates if the Disbursement Amount is positive or negative.	P: Positive N: Negative	
49	56	8	D	Yes	Disbursement Date	Date this disbursement was or will be made to the student.	CCYYMMDD: Range: 19990621 - 20050930	Process Date must be within N days prior to disbursement date.
57	57	1	N	Yes	Payment Period Number	Number used to identify which Payment Period this record is referencing.	Must be numeric 1-9	

**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (DISBURSEMENT) (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
58	65	8	N	Yes	Payment Period Start Date	Beginning date of Payment Period	CCYYMMDD: Range: PP START (19990101) - PP END DATE (20001231) Or BLANK	Field is populated when a Special Disbursement record is processed by RFMS.
66	73	8	N	Yes	Payment Period End Date	Ending Date of Payment Period	CCYYMMDD: Range: PP START (19990101) - PP END DATE (20001231) Or BLANK	Field is populated when a Special Disbursement record is processed by RFMS.
74	74	1	N	Yes	Accepted No. of Payment Periods in Student's school year	Number of terms or payment periods in student's school year.	1, 9, or BLANK.	Field is populated when a Special Disbursement record is processed by RFMS.
75	81	7	N	Yes	Accepted Total Payment for this Payment Period.	Total Payment Amount acceptable for this Payment Period.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000 – 03125 Or BLANK	Field is populated when a Special Disbursement record is processed by RFMS.
82	82	1	A	Yes	Accepted Academic calendar for this payment period.	Calendar which applies to this payment period for the student's educational program.	1 = Institution uses non standard terms and measures progress by credit hours; 2 = Institution uses quarters and measures progress by credit hours; 3= Institution uses semesters and measures progress by credit hours; 4= Institution uses trimesters and measures progress by credit hours; 5= Institution measures progress by clock hours; 6 = Institution does not use terms, but does measure progress by credit hours or BLANK.	Field is populated when a Special Disbursement record is processed by RFMS.

**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (DISBURSEMENT) (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
83	83	1	A	Yes	Accepted Payment Methodology for this payment period.	Report the formula used to calculate this payment for the student's Federal Pell Grant.	1 = Credit hour with standard terms of Quarter, Semester, or Trimester equal to or exceeding 30 weeks (AC: 2, 3, 4) 2= Credit hour with standard terms of Quarter, Semester, or Trimester less than 30 weeks (AC: 2, 3, 4) 3= Credit hour with non-standard terms of Quarter, Semester, Trimester (AC: 1-4) 4= Clock hour or Credit hour without terms (AC: 5, 6) 5= Nonresidential portion of programs offered by correspondence with credit hours (AC: 1-6) or BLANK	Field is populated when a Special Disbursement record is processed by RFMS.
84	90	7	N	Yes	Accepted Cost of Attendance for this payment period.	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	Dollars only; omit cents. Use leading zeros; do not include \$ sign. Range: 0000000 – 9999999 Or BLANK	Field is populated when a Special Disbursement record is processed by RFMS.
91	91	1	A	Payment Methodology 1, 2, 3, 5	Accepted Enrollment status for this payment period.	The code that applies to the student's enrollment status for the Payment Period.	1: Full time; 2: ¾ time; 3: ½ time; 4: Less than ½ time or BLANK.	Field is populated when a Special Disbursement record is processed by RFMS.
92	93	2	A/N	Payment Methodology 2, 3, 4, 5	Accepted weeks of instructional time used to calculate payment for this payment period	Number of weeks used to calculate payment for this payment period by PM. PM 2: Weeks of instructional time in fall through spring terms. PM 3: Weeks of instructional time in payment period. PM 4: Weeks of instructional time for a full time student to complete hours in prog or hrs in academic yr.	00-78 or BLANK	Field is populated when a Special Disbursement record is processed by RFMS

**1999-2000 RFMS Record Layouts**

### YEAR-TO-DATE RECORD (DISBURSEMENT) (CON'T.)

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
92 (cont.)	93	2	A/N	Payment Methodology 2, 3, 4, 5	Accepted weeks of instructional time used to calculate payment for this payment period	PM 5A: Same as PM 4 PM 5B: Same as PM 3		
94	95	2	A/N	Payment Methodology 2, 3, 4, 5	Accepted Weeks of instructional time in program's definition of academic year	Number of weeks in program's definition of academic year	30-78 or BLANK	Field is populated when a Special Disbursement record is processed by RFMS.
96	99	4	A/N	Payment Methodology 4, 5	Accepted Cr/clock hours expected to complete in this Payment period	Number of Cr/Clock hours expected to be completed for this payment period.	Ranges: 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6 or BLANK	Field is populated when a Special Disbursement record is processed by RFMS.
100	103	4	A/N	Payment Methodology 4, 5	Accepted Cr/clock hrs in program's definition of academic year	Number of Cr/clock hrs in program's definition of academic year	Range: 0900-3120 Academic calendar 5 0024-0100 Academic calendar 6 or BLANK	Field is populated when a Special Disbursement record is processed by RFMS.
104	343	240	A	Unused	Reserved for future expansion	Reserved for future expansion.	Spaces.	
		343			Total Record Length			



**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (SUMMARY)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	1	1	A	Output	YTD Record Indicator	Indicates if record is the YTD Origination, YTD Disbursement, or Summary data.	Constant: "S"	
2	8	7	N	Output	Total Unduplicated Recipients	Provided by RFMS. Year to date number of unduplicated recipients for institution.	Range: 000000000 – 999999999	
9	15	7	N	Output	Total Originations	Provided by RFMS. Year to date number of originations received for institution.	Range: 000000000-999999999	
16	22	7	N	Output	Originations Accepted	Provided by RFMS. Year to date number of originations received and accepted for the institution.	Range: 000000000-999999999	
23	29	7	N	Output	Originations Corrected	Provided by RFMS. Year to date number of originations received and corrected for the institution.	Range: 000000000 – 999999999	
30	36	7	N	Output	Originations Rejected	Provided by RFMS. Year to date number of originations received and rejected for the institution.	Range: 000000000-999999999	
37	43	7	N	Output	Total Disbursements	Provided by RFMS. Year to date number of Disbursements and Special Disbursements received for the institution.	Range: 000000000-999999999	
44	50	7	N	Output	Disbursements Accepted	Provided by RFMS. Year to date number of Disbursements and Special Disbursements received and accepted for the institution.	Range: 000000000-999999999	
51	57	7	N	Output	Disbursements Corrected	Provided by RFMS. Year to date number of Disbursements and Special Disbursements received and corrected for the institution.	Range: 000000000-999999999	
58	64	7	N	Output	Disbursements Rejected	Provided by RFMS. Year to date number of Disbursements and Special Disbursements received and rejected for the institution.	Range: 000000000-999999999	
65	67	3	N	Output	Comment Code XXX	Comment Code Number.	Range: 000-999 Or Blank	

**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (SUMMARY) (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
68	74	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000- 999999999 or Blank	
75	77	3	N	Output	Comment Code XXX	Comment Code Number	Range: 000-999 Or Blank	
78	84	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment	Range: 000000000- 999999999 Or Blank	
85	87	3	N	Output	Comment Code XXX	Comment Code Number	Range: 000-999 Or Blank	
88	94	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000- 999999999 Or Blank	
95	97	3	N	Output	Comment Code XXX	Comment Code number.	Range 000-999 Or Blank	
98	104	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000- 999999999 Or Blank	
105	107	3	N	Output	Comment Code XXX	Comment Code number.	Range: 000-999 Or Blank	
108	114	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000- 999999999 or Blank	
115	117	3	N	Output	Comment Code XXX	Comment Code number.	Range 000-999 Or blank	
118	124	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000- 999999999 Or Blank	

**1999-2000 RFMS Record Layouts**  
**YEAR-TO-DATE RECORD (SUMMARY) (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
125	127	3	N	Output	Comment Code XXX	Comment code number.	Range 000-999 Or Blank	
128	134	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment	Range: 000000000- 999999999 or Blank	
135	137	3	N	Output	Comment Code XXX	Comment code number.	Range: 000-999 Or Blank	
138	144	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000- 999999999 or Blank.	
145	147	3	N	Output	Comment Code XXX	Comment Code Number	Range: 000-999 Or Blank	
148	154	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000- 999999999 or Blank.	
155	157	3	N	Output	Comment Code XXX	Comment code number.	Range: 000-999 or Blank	
158	164	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000- 999999999 or Blank	
165	343	179	A	Unused	Reserved for future expansion.	Reserved for future expansion.	Spaces.	
		343			Total Record Length			

**1999-2000 RFMS Record Layouts**  
**INSTITUTION DATA RECORD**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	6	6	N	Yes	Pell –ID	Pell-ID assigned the Federal Pell Program for the participating campus.	Must be a valid Pell-ID code.	Change applies to all records with the same Pell-ID, unless further identification (DUNS #) is provided to change only a particular institution.
7	17	11	N	No	DUNS Number	Data Universal Numbering Scheme (DUNS) number assigned to the reporting institution. This field is optional.	Valid DUNS number. Format: 999999999BB Where 999999999 is a unique number and BB are BLANKs.	Used to identify an institution that may be referenced by more than one Pell-ID.
18	52	35	A/N	No	Institution street mailing address – Line 1	Line 1 of the street or post office box address of institution.	May be blank.	BLANK if unchanged. May edit to determine change of ownership.
53	87	35	A/N	No	Institution street mailing address – Line 2	Line 2 of the street or post office box address of institution.	May be Blank.	BLANK if unchanged.
88	112	25	A/N	No	Institution mailing city	The city in which the institution is located	May be Blank.	BLANK if unchanged.
113	114	2	A/N	No	Institution mailing state	The two-character code assigned by the US Postal Service to the state or other entity in which the institution is located.	May be Blank.	BLANK if unchanged.
115	123	9	A/N	No	Mailing Zip code.	The zip code plus 4 of the institution.	May be Blank.	BLANK if unchanged.
124	173	50	A/N	No	FAA Email Address	Internet address of an authorized official. Do not provide an e-mail address usable only with your school's internal e-mail system.		BLANK if unchanged.
174	203	30	A/N	No	Financial Aid Administrator (FAA) name	Enter the full name of the institutional administrator officially responsible for the accuracy and completeness of the data, starting with first name, e.g., JOHN E. DOE. Do not use titles or punctuation. Do not enter the name of your service agent.	May include blanks and special characters.	BLANK if unchanged.

**1999-2000 EDE Record Layouts**  
**INSTITUTION DATA RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
204	217	14	A/N	No	FAA telephone number	Phone number for the FAA indicated previously, including area code and extension. Do not enter the number for your service agent.	Numeric only. No parentheses or dashes.	BLANK if unchanged.
218	231	14	A/N	No	FAA fax number (Optional)	Fax number used by the FAA indicated previously, including area code and extension. Do not enter the number for your service agent.	Numeric only. No parentheses or dashes.	BLANK if unchanged.
232	232	1	A	No	Institution type	Code that best describes the type of institution	1= Less than 1 year 2= 1 year, less than 2 years 3= 2 years, less than 3 years 4= 3 years, less than 4 years 5= 4 years (baccalaureate) 6= 5 years or more Otherwise, leave blank.	BLANK if unchanged.
233	233	1	A	No	Financial control	The source of financial control for your institution in Pell Grant files, use the code that best describes your institution.	1= Public 2= Private, nonprofit 3= Proprietary Otherwise, leave blank.	BLANK if unchanged.
234	234	1	A	No	Academic Calendar	The academic calendar in Pell Grant files, use the code that best describes the MAJOR type of academic term your institution uses.	1= Institution uses nonstandard academic terms and measures academic progress by credit hours. 2= Institution uses standard quarters and measures academic progress by credit hours 3= Institution uses standard semesters and measures academic progress by credit hours 4= Institution uses standard trimesters and measures academic progress by credit hours 5= Institution measures academic progress by clock-hours. 6= Institution does not use terms, but does measure academic progress by credit hours..Otherwise, leave blank	BLANK if unchanged.

**1999-2000 EDE Record Layouts**  
**INSTITUTION DATA RECORD (CON'T.)**

Field Positions		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last							
235	236	2	A/N	No	Weeks of inst. Time in program's definition of academic year	The number of weeks of instructional time in the program's academic year.	Blank or 30-78	
237	240	4	A/N	No	Cr/Clock hrs in program's definition of academic year	The number of hours/credit hours in your school's academic year definition in Pell Grant file.	Use leading zeros and the applicable range. 0900-3120 academic calendar 5 0024 – 0100 academic calendar 6 Otherwise, leave blank.	BLANK if unchanged.
		240			Total Record Length			

# ***Importing Data to Populate Databases***

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*What's included:*

**Origination (External) Add Record Description**

**Disbursement (External) Add Record Description**

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**1999-2000 RFMS Record Layouts**  
**EXTERNAL ORIGATION ADD RECORD**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	23	23	A/N	Yes	Origination ID	Unique number used to identify an origination.	Format: 999999999XX20009999900 Where: SSN-001010001 – 999999999 Name Code – XX Year Indicator – 2000 Valid Attending Pell ID Orig Sequence Number – 00	
24	32	9	N	Yes	Original SSN	Student's SSN from original FAFSA	001010001 – 999999999 Identifier LX: N104	
33	34	2	A	Yes	Original Name Code	Student's name code from original FAFSA.	Uppercase A to Z; .(period); '(apostrophe); -(dash); Blank: no last name	
35	40	6	N	Yes	Attending Campus Pell-ID	Pell-ID of attending campus. Change creates new origination record. Institution must change award amounts for student at original attended campus as necessary.	Valid Pell-ID	Identifier Change creates new origination record.
41	45	5	A/N	Yes	ED Use	Reserved for future use.	Spaces.	Not mapped.
46	58	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined.	Data for this field will not be included in the record from EDEExpress.
59	59	1	A	No	Action Code	Code to indicate action to be taken.	Will always be blank.	No editing
60	60	1	N	No	No. of Payment Periods in Student's school year.	Number of terms or payment periods in student's school year. For schools on special disbursement, reporting must have a valid value; if not , record will be rejected.	1 – 9	Change usually occurs with increase in award amount

**1999-2000 RFMS Record Layouts**  
**EXTERNAL ORIGINATION ADD RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
61	67	7	N	Yes	Award amount for entire school year	Amount of award for student's entire school year. Increases are required to be submitted to RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 AWARD AMOUNT MAX (0312500)	Cannot exceed eligible award amount for student award validation performed.
68	75	8	N	Yes	Estimated Disbursement Date #1	Date 1 <sup>st</sup> disbursement to student will be made	CCYYMMDD: Range: DISBURSEMENT START DATE (19990701)-N days—DISBURSEMENT END DATE (20050930). For 99-00 N days will equal 30	For 99-00 N days 1 = 30.
76	83	8	N	No	Estimated Disbursement Date #2	Date 2 <sup>nd</sup> disbursement to student will be made	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	For 99-00 N days = 30
84	91	8	N	No	Estimated Disbursement Date #3	Date 3 <sup>rd</sup> disbursement to student will be made	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	For 99-00 N days = 30
92	99	8	N	No	Estimated Disbursement Date #4	Date 4 <sup>th</sup> disbursement to student will be made	CCYYMMDD: Range [see field position 68 in this record] or BLANK	For 99-00 N days = 30
100	107	8	N	No	Estimated Disbursement Date #5	Date 5 <sup>th</sup> disbursement to student will be made	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	For 99-00 N days = 30
108	115	8	N	No	Estimated Disbursement Date #6	Date 6 <sup>th</sup> disbursement to student will be made	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	For 99-00 N days = 30

**1999-2000 RFMS Record Layouts**  
**EXTERNAL ORIGINATION ADD RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
116	123	8	N	No	Estimated Disbursement Date #7	Date 7 <sup>th</sup> disbursement to student will be made	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	For 99-00 N days = 30
124	131	8	N	No	Estimated Disbursement Date #8	Date 8 <sup>th</sup> disbursement to student will be made	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	For 99-00 N days = 30
132	139	8	N	No	Estimated Disbursement Date #9	Date 9 <sup>th</sup> disbursement to student will be made	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	For 99-00 N days = 30
140	147	8	N	No	Estimated Disbursement Date #10	Date 10 <sup>th</sup> disbursement to student will be made	CCYYMMDD: Range: [see field 68 in this record] or BLANK	For 99-00 N days = 30
148	155	8	N	No	Estimated Disbursement Date #11	Date 11 <sup>th</sup> disbursement to student will be made	CCYYMMDD: Range [see field 68 in this record] or BLANK	For 99-00 N days = 30
156	163	8	N	No	Estimated Disbursement Date #12	Date 12 <sup>th</sup> disbursement to student will be made	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	For 99-00 N days = 30
164	171	8	N	No	Estimated Disbursement Date #13	Date 13 <sup>th</sup> disbursement to student will be made	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	For 99-00 N days = 30
172	179	8	N	No	Estimated Disbursement Date #14	Date 14 <sup>th</sup> disbursement to student will be made	CCYYMMDD: Range; [ see field position 68 in this record] or BLANK	For 99-00 N days = 30
180	187	8	N	No	Estimated Disbursement Date #15	Date 15 <sup>th</sup> disbursement to student will be made	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	For 99-00 N days = 30

**1999-2000 RFMS Record Layouts**  
**EXTERNAL ORIGINATION ADD RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
188	195	8	D	Yes	Enrollment Date	First date that the student was enrolled in an eligible program for the designated school year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 1999-2000 funds, report the actual start date of the student's classes for that payment period.	CCYYMMDD: Range: 19990101 – 20000630	
196	196	1	A	No	Low Tuition & Fees code	Flat to identify tuition ranges when the annual tuition is less than \$212.	<i>Value Tuition Range</i> 1 0 2 1-106 3 107-212 or BLANK: low tuition does not apply	
197	197	1	A	Yes	Verification Status Code	Status of verification of applicant data by the school.	A: Accurate; C: Calculated; N: Not Selected; R: Reprocessed; S: Selected, not verified; T: Tolerance; W: Without Documentation	Only one disbursement can be accepted while status = W. These disbursements will be reversed in the second August of the Award Cycle if the status remains W.  Once a student is selected, he/she is always selected.
198	198	1	A	No	Incarcerated Federal Pell Recipient code	Code to indicate the student's incarcerated status for students incarcerated in local penal institutions, but are otherwise eligible to receive Federal Pell Grants.	BLANK: Not incarcerated Y: Yes, the student is incarcerated in a local institution, but is otherwise eligible. N: No, if student previously was reported as incarcerated, but is not or is no longer incarcerated.	
199	200	2	N	Yes	Transaction number	Transaction number from eligible SAR used to calculate award	01-99	Changes to this field, after associated disbursements are made, create a new active origination record. Disbursements for the previous origination will be set to zero.

**1999-2000 RFMS Record Layouts**  
**EXTERNAL ORIGINATION ADD RECORD (CON'T.)**

Field Positions First      Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits										
201	205	5	N	Yes	Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR.	Range: 00000 - EFC MAXIMUM (02925)	Changes to this field, after associated disbursements are made, creates a new active origination record. Disbursements for the previous origination will be set to zero.  For 99-00 EFC MAX - 02925										
206	206	1	N	No	Secondary Expected Family Contribution	Code indicating which EFC value is used to determine award amount.	O=Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S= Federal Pell Grant award based on the secondary EFC, as calculated by the CPS or BLANK if Secondary EFC not used.	Changes to this field, after associated disbursements are made, creates a new active origination record. Disbursements for the previous origination will be set to zero.  For 99-00 EFC MAX = 02925										
207	207	1	N	No	Academic calendar	Calendar which applies to this student's educational program. Must be valid or system accepted to process record.	1= Credit Hours – non standard terms; 2= Credit Hours – standard terms of quarters; 3= Credit Hours – standard terms of semesters; 4= Credit Hours – standard terms of trimesters; 5= Clock hours; 6= Credit Hours without terms;	The academic calendar dictates which Payment Methodology can be accepted. Used in award amount recalculation.  If one of the following changes occurs and associated disbursements have been processed, a new active origination record is created. Payments for the previous origination will be set to zero.  <table><tr><td><i>From</i></td><td><i>To</i></td></tr><tr><td>1</td><td>2, 3, 4, or 5</td></tr><tr><td>2, 3, or 4</td><td>1 or 5</td></tr><tr><td>5</td><td>2, 3, 4, or 6</td></tr><tr><td>6</td><td>1 or 5</td></tr></table>	<i>From</i>	<i>To</i>	1	2, 3, 4, or 5	2, 3, or 4	1 or 5	5	2, 3, 4, or 6	6	1 or 5
<i>From</i>	<i>To</i>																	
1	2, 3, 4, or 5																	
2, 3, or 4	1 or 5																	
5	2, 3, 4, or 6																	
6	1 or 5																	

**1999-2000 RFMS Record Layouts**  
**EXTERNAL ORIGINATION ADD RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
208	208	1	N	Yes	Payment Methodology	Formula used to calculate the student's Federal Pell Grant.	1= Credit hour with standard terms in which Fall through Spring terms equal or exceed 30 weeks, or equal or exceed academic year with waiver. (AC: 2, 3, 4) 2= Credit hour with standard terms in which Fall through spring terms are less than 30 weeks, without waiver (AC: 2, 3, 4) 3= Credit hour with standard or non-standard terms (AC:1-4) 4= Clock hour or Credit hour without terms (AC: 5,6) 5= Nonresidential portion of programs offered by correspondence without terms (AC: 1-4, 6)	The Payment Methodology dictates the data required for enrollment status, Weeks of instructional time, Weeks of instructional time in academic year, Credit/Clock Hours expected to complete, Credit/Clock Hours in academic year.  Used in award amount recalculation.
209	215	7	N	Yes	Cost of Attendance	Must equal or exceed minimum COA in Federal Pell Grant Payment Schedule	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-9999999	Used in award amount recalculation.
216	216	1	A	Payment Methodology 1, 2, 3, 5	Enrollment Status	The code that applies to the student's expected enrollment status for the AWARD YEAR. Changes to this field will be accepted for the entire award year. For Payment Methodology 1, 2, 3, & 5 must be valid ,	Blank or 1: Full time; 2: ¾ time; 3: ½ time 4: Less than ½ time 5: Other	BLANK only if Payment Methodology is Formula 4. Used in award amount recalculation.

**1999-2000 RFMS Record Layouts**  
**EXTERNAL ORIGINATION ADD RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
217	218	2	A	Payment Methodology 2, 3, 4, 5	Weeks of instructional time used to calculate payment	The weeks of instructional time in which the student will be enrolled, and paid, as part of the academic year or program as defined for each Payment Methodology: PM 2: Weeks of instructional time in fall through spring terms PM 3: Weeks of instructional time in all terms expected to complete this school year PM 4: Weeks of instructional time for a full time student to complete hours in prog or hours in the academic yr PM 5A: Same as Payment Meth 4 PM 5B: Same as Payment Meth 3 Must be completed for Payment Methodologies 2, 3, 4 & 5	Blank or 00-78	Must be blank when using Payment Methodology 1. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award year recalculation.
219	220	2	A	Payment Methodology 2, 3, 4, 5	Weeks of instructional time in program's definition of academic year	The number of weeks of instructional time in the program's academic year. For Payment Methodology 2, 3, 4 & 5 must be valid.	Blank or 30-78	Can be blank when using Payment Methodology 1. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount recalculation.
221	224	4	A	Payment Methodology 4, 5	Cr/Clock Hrs in all pay periods expected to comp. this school year	Number of credit or clock hours you expect the student to complete and to be paid from the 1999-00 award year. For Payment Methodology 4&5 must be valid.	Blank or Ranges: 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6	Can be blank when using Payment Methodologies 1, 2, 3, & 5. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount validation.

**1999-2000 RFMS Record Layouts**  
**EXTERNAL ORIGINATION ADD RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
225	228	4	A	Payment Methodology 4,5	Cr/clock hrs in program's definition of academic year	Number of credit or clock hours in this student's educational program's academic year definition. For Payment Methodology 4 & 5 must be valid.	Blank or Range: 0900-3120 Academic calendar 5  0024-0100 Academic calendar 6	Can be blank when using Payment Methodologies 1, 2, 3, & 5. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount validation.
229	258	30	A	Unused	Reserved for Expansion	Reserved for Expansion	Leave Blank	
259	264	6	N	Output	Reporting Campus Pell-ID	Pell-ID of reporting campus	Valid Pell-ID	
265	273	9	A/N	Output	Student Current SSN	Social Security Number, as altered by the student through the CPS for the Transaction number reported. This field equals the original SSN if the student has not changed SSN in the CPS. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing.	Valid Social Security number or BLANK if not matched.	
274	299	26	A	Output	Student name	Full student name as reported to the CPS for the Transaction number reported. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing.	BLANK or Full name listed in order: Last Name 01-16 First Name 17-25 Middle Initial 26	
300	300	1	A	Output	CPS Verification Selection code	Designates whether CPS selected the student for institutional verification of applicant data as of the Transaction number reported.	BLANK = Not selected by CPS for verification * = Selected by CPS for Institution verification of applicant data	
		300			Total Record Length			

**NOTE: A Change to an Origination record is supplied in this same format. Changes apply to the entire award period.**



**1999-2000 RFMS Record Layouts**  
**EXTERNAL DISBURSEMENT ADD RECORD**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	23	23	A/N	Yes	Origination ID	Unique number used to identify an origination	Format: 999999999XX200099999900 Where: SSN – 001010001-999999999 Name Code – XX Year Indicator – 2000 Valid Attending PELL ID Orig Sequence Number – 00	
24	36	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined.	No editing
37	37	1	A	No	Action Code	Action Code	Will always be blank.	No editing
38	39	2	N	Yes	Disbursement Reference Number	Number of the disbursement per student for the Award Year	01-90	Identifier 91-99 are Reserved for ED system generated disbursements
40	46	7	N	Yes	Disbursement Amount	Amount of disbursement for student's payment period.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - AWARD AMOUNT MAX (0312500)	
47	47	1	A	Yes	Debit/Credit Indicator Flag	Indicates if the Disbursement Amount is a positive or negative	P: positive N: negative	
48	55	8	D	Yes	Disbursement Date	Date this disbursement was or will be made to the student.	CCYYMMDD: Range: 19990621 - 20050930	Must be within N days prior of payment period start date.
56	56	1	N	Yes	Payment Period Number	Number used to identify which Payment Period this record is referencing	0-9	Field will be populated only when Payment Period data is desired.
57	64	8	N	Yes	Payment Period Start Date	Beginning date of Payment Period	CCYYMMDD: Range: PP START (19990101) - PP END DATE (20001231)	Field will be populated only when Payment Period data is desired.

**1999-2000 RFMS Record Layouts**  
**EXTERNAL DISBURSEMENT ADD RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
65	72	8	N	Yes	Payment Period End Date	Ending date of Payment Period	CCYYMMDD: Range: PP START (19990101) - PP END DATE (20001231)	Field will be populated only when Payment Period date is desired.
73	73	1	N	Yes	No. of payment periods in Student's school year	Number of terms or payment periods in students school year	1 – 9	Field will be populated only when Payment Period data is desired.
74	80	7	N	Yes	Total Payment for the Payment Period	Amount of award for this Payment Period. Increases are required to be submitted to RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - AWARD AMOUNT MAX (0312500)	Cannot exceed eligible award amount for student award recalc performed Field will be populated only when Payment Period data is desired.
81	81	1	A	Yes	Academic calendar for this payment period	Calendar which applies to this payment period for the student's educational program.	Blank or 1= Institution uses non standard terms and measures progress by credit hours; 2= Institution uses quarters and measures progress by credit hours; 3= Institution uses semesters and measures progress by credit hours; 4=Institution uses trimesters and measures progress by credit hours; 5= Institution measures progress by clock hours; 6= Institution does not use terms, but does measure progress by credit hours	Field will be populated only when Payment Period data is desired.

**1999-2000 RFMS Record Layouts**  
**EXTERNAL DISBURSEMENT ADD RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
82	82	1	A	Yes	Payment Methodology for this payment period	Report the formula used to calculate this payment for the student's Federal Pell Grant.	Blank or 1= Credit hour with standard terms of Quarter, Semester, or Trimester equal to or exceeding 30 weeks (AC: 2, 3, 4) 2= Credit hour with standard terms of Quarter, Semester, or Trimester less than 30 weeks (AC: 2, 3, 4) 3= Credit hour with non- standard terms of Quarter, Semester, Trimester (AC:: 1- 4) 4= Clock hour or Credit hour without terms (AC: 5, 6) 5= Nonresidential portion of programs offered by correspondence with credit hours (AC: 1-6)	Field will be populated only when Payment Period data is desired.
83	89	7	N	Yes	Cost of Attendance for this payment period.	Must equal or exceed minimum COA in Federal Pell Grant Payment Schedule	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-9999999	Field will be populated only when Payment Period data is desired.
90	90	1	A	Payment Methodology 1,2,3,5	Enrollment status for this payment period	The code that applies to the student's enrollment status at the current time.	Blank or 1: Full time; 2: ¾ time; 3: ½ time; 4: Less than ½ time	Field will be populated only when Payment Period data is desired.
91	92	2	A/N	Payment Methodology 2, 3, 4, 5	Weeks of instructional time used to calculate payment for this payment period	Number of weeks used to calculate payment for this payment period by PM. PM 2: Weeks of instructional time in fall through spring terms PM 3: Weeks of instructional time in payment period PM 4: Weeks of instructional time for a full time student to complete hours in prog or hours in the academic yr PM 5A: Same as Payment Meth 4 PM 5B: Same as Payment Meth 3	Blank or 00-78	Field will be populated only when Payment Period data is desired.

**1999-2000 RFMS Record Layouts**  
**EXTERNAL DISBURSEMENT ADD RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
93	94	2	A/N	Payment Methodology 2, 3, 4, 5	Weeks of instructional time in program's definition of academic year	Number of weeks in program's definition of academic year	Blank or 30-78	Field will be populated only when Payment Period data is desired
95	98	4	A/N	Payment Methodology 4, 5	Cr/clock hrs expected to be completed in this Payment Period	Number of Cr/clock hrs expected to be completed in this payment period	Ranges: Blank or 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6	Field will be populated only when Payment Period data is desired.
99	102	4	A/N	Payment Methodology 4, 5	Cr/clock hrs in program's definition of academic year	Number of Cr/clock hrs in program's definition of academic year	Range: Blank or 0900 – 3120 Academic calendar 5 0024 – 0100 Academic calendar 6	Field will be populated only when Payment Period data is desired.
		102			Total Record Length			

## ***Other Record Descriptions***

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*What's included:*

### **TIVWAN TRANSMISSION:**

**TIVWAN Transmission Header Record Description**

**TIVWAN Transmission Batch Header Record Description**

**TIVWAN Transmission Batch Trailer Record**

### **DISBURSEMENT:**

**Disbursement Record Description**

**Disbursement Acknowledgment Record Description**

**Special Disbursement Record Description**

**Special Disbursement Acknowledgment Record Description**

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**1999-2000 RFMS Record Layouts**  
**TIVWAN TRANSMISSION HEADER RECORD**

Field Positions First      Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	5	5	A/N	Yes	TIVWAN Transmission Header ID	Literal value for header ID	Constant: "O*N01"	Missing Transmission Header – Reject Transmission
6	53	48	A/N	Yes	Filler	Reserved for future use	Spaces	
54	55	2	A/N	Yes	Header Indicator	WAN Transmission Header Indicator	Constant: "73"	
		XX	A/N	Yes	Filler	Filler will be added to make the Transmission records to match the Message Class record length	Spaces	
		≥100			Total Record Length			

**1999 –2000 RFMS Record Layouts**  
**TIVWAN TRANSMISSION BATCH HEADER RECORD**

Field Positions First      Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	5	5	A/N	Yes	TIVWAN Batch Header Identification Number		Constant: "O*N05"	Missing Transmission Header – Reject Transmission.
6	12	7	A/N	Yes	Header Destination Number	TIVWAN Destination Mailbox ID	'TGXXXXX' where 'XXXXX' is a five-digit number assigned to Destination	
13	19	7	A/N	Yes	Filler	Reserved for Future Use	Spaces	
20	24	5	A/N	Yes	Header Class Label	Text used to identify that the next field is a Message Class	Constant: ",CLS="	
25	32	8	A/N	Yes	Header Message Class	Valid Message Class	Format: XXXXYY[IN/OP] where: XXXX – Literal for rec type YY- last year in cycle: '00' IN – for records IN to RFMS OP – for records OUT of RFMS	
33	36	4	A/N	Yes	Header XXX Label		Constant: ",XXX"	
37	41	5	A/N	Yes	Header Batch Label	Text used to identify the next field is a Batch Number	Constant: ",BAT="	
42	58	17	A/N	Yes	Header Batch Number	17 digit character batch number. If not used set to all zeros.	Batch Number: "000000000000000000"	
59	64	6	A/N	Yes	Header NCNT Label		Constant: ",NCT="	
65	70	6	N	Yes	Header NCNT	Number of records included in this batch.	"000000"	
		XX	A/N	Yes	Filler	Filler will be added to make the transmission records to match the Message Class record length.	Spaces.	
		<u>&gt;100</u>			Total Record Length			



**1999-2000 RFMS Record Layouts**  
**TIVWAN TRANSMISSION BATCH TRAILER RECORD**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	5	5	A/N	Yes	TIVWAN Batch Trailer Identification Number	Record Identifier	Constant: "O*N95"	Missing Transmission Trailer – Reject Transmission No Detail Records – Reject Transmission
6	12	7	A/N	Yes	Trailer Destination Number	TIV WAN Destination Mailbox ID	'TGXXXXXX' where "XXXXXX" is a five-digit number assigned to Destination.	
13	19	7	A/N	Yes	Filler	Reserved for Future Use	Spaces	
20	24	5	A/N	Yes	Trailer Class Label	Text used to identify that the next field is a Message Class	Constant: ",CLS="	
25	32	8	A/N	Yes	Trailer Message Class	Valid Message Class	Format: XXXXYY [IN/OP] Where: XXXX – Literal for rec type YY - last year in cycle: '00' IN - for records IN to RFMS OP – for records OUT of RFMS	
33	36	4	A/N	Yes	Trailer XXX Label		Constant: ",XXX"	
37	41	5	A/N	Yes	Trailer Batch Label	Text Used to Identify the Next Field is a Batch Number	Constant: ",BAT="	
42	58	17	A/N	Yes	Trailer Batch Number	17-digit character batch number. If not used to set to all zeros.	Batch Number: "000000000000000000"	
59	64	6	A/N	Yes	Trailer NCNT Label		Constant: ",NCT="	
65	70	6	N	Yes	Trailer NCNT	Number of Records Included in this Batch	"000000"	
		XX	A/N	Yes	Filler	Filler will be added to make the Transmission Records to match the Message Class Record length.	Spaces	
		≥100			Total Record Length			

**1999-2000 RFMS Record Layouts**  
**TIVWAN TRANSMISSION TRAILER RECORD**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	5	5	A/N	Yes	TIVWAN Transmission Trailer ID	Literal Value for Trailer ID	Constant: "O*N99"	Missing Transmission Trailer – Reject Transmission No Detail Records – Reject Transmission
6	53	48	A/N	Yes	Filler	Reserved for future use	Spaces	
54	55	2	A/N	Yes	Header Indicator	WAN Transmission Trailer Indicator	Constant: "73"	
		XX	A/N	Yes	Filler	Filler will be added to make the transmission records to match the Message Class record length.	Spaces	
		≥100			Total Record Length			

## 1999-2000 RFMS Record Layouts

### DISBURSEMENT

Field Positions		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last							
1	23	23	A/N	Yes	Origination ID	Unique number used to identify the origination which the disbursement is to be applied against.	FORMAT: 999999999XX200099999900 Where: SSN-001010001 – 999999999 Name Code – XX Year Indicator – 2000 Valid Attending PELL-ID Orig. Sequence Number – 00	Identifier If Origination ID does not match on RFMS database, then reject record
24	36	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined.	
37	37	1	A	No	Action Code	Action Code	Will always be BLANK	No editing.
38	39	2	N	Yes	Disbursement Reference Number	Number of this disbursement. RFMS will send disbursement number 91-99 for system generated disbursement.	Must be numeric: 01 – 90	Identifier 91-99 are Reserved for RFMS system generated disbursements If number is equal to number associated with Origination ID, then reject record as duplicate.
40	40	1	A	Yes	Debit/Credit Indicator Flag	Indicates if the Disbursement Amount is positive or negative.	P: positive N: negative	If first accepted disbursement, then must equal "P"
41	47	7	N	Yes	Disbursement Amount	Amount of disbursement for student	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point.  Range: 0000000 - AWARD AMOUNT MAX (0312500)	
48	55	8	D	Yes	Disbursement Date	Date this disbursement was or will be made to the student. *	CCYYMMDD: Range: 19990621 - 20050930	Process Date must be within N days prior to disbursement date. If date plus 30 days > system date, then send 30 day warning message.  N may be different for Just In Time and Advance Funding Institutions.
56	100	45	A	Unused	Reserved for future expansion	Reserved for future expansion		
		100			Total Record Length			

**1999-2000 RFMS Record Layouts**  
**DISBURSEMENT ACKNOWLEDGMENT RECORD**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	23	23	A/N	Yes	Origination ID	Unique number used to identify the origination which the disbursement is to be applied against.	Format: 999999999XX200099999900 Where: SSN – 001010001-999999999 Name Code – XX Year Indicator – 2000 Valid Attending PELL ID Orig Sequence Number – 00	
24	36	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined.	
37	37	1	A	Yes	Action Code/Status	Code to indicate processing status of disbursement.	Valid Codes: A: Accepted disbursement amount C: Corrected disbursement amount E: Rejected – record was rejected	
38	39	2	N	Yes	Disbursement Reference number	Number of disbursement. RFMS will send disbursement number 91-99 for system generated disbursement.	Must be numeric: 01 – 90	Identifier: 91-99 are reserved for RFMS system generated disbursements.
40	40	1	A	Yes	Accepted/Debit/Credit Indicator Flag	Indicates if the Disbursement Amount is positive or negative	P: positive N: negative	
41	47	7	N	Yes	Accepted Disbursement amount	Amount of disbursement for student. If an adjustment, this value is a replacement amount.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - AWARD AMOUNT MAX (0312500)	
48	55	8	N	Yes	Disbursement date	Date this disbursement was or will be made to the student.	CCYYMMDD: Range: 19990621 – 20050630	
56	100	45	A	Unused	Reserved for future expansion	Reserved for future expansion.	Spaces	
101	107	7	N	Output	YTD Disbursed Amount	Total amount that has been disbursed to the student for the award year.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - AWARD AMOUNT MAX (0312500)	

**1999-2000 RFMS Record Layouts**  
**DISBURSEMENT ACKNOWLEDGMENT RECORD (CON'T.)**

Field Positions		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last							
108	182	75	N	Output	Edit/Comment Codes	Three-digit comment codes indicating the results of Federal Pell Grant processing. Maximum of 25 comments will appear in a single acknowledgment record. If less than 25 comments, zero filled.	Twenty-Five edit/reject codes of: 000-999 Position XXX-XXX: 1 <sup>st</sup> code Position XXX-XXX: 2 <sup>nd</sup> code... Position YYY-YYY: 25 <sup>th</sup> code	
183	192	10	N	Output	ED Use Flags	Flags that are set to inform institutions of modifications that have been made to their database and require immediate action to rectify	Format: 0000000000 Where: Each digit signifies a different situation 1 <sup>st</sup> – Shared SAR ID 2 <sup>nd</sup> – Verification W Status 3 <sup>rd</sup> – Concurrent Enrollment 4 <sup>th</sup> – POP 5 <sup>th</sup> thru 10 <sup>th</sup> – Reserved for future use.	(1 <sup>st</sup> digit, Shared SAR ID cannot be checked by RFMS.)
193	200	8	A	Unused	Reserved for future expansion	Reserved for future expansion		
		200			Total Record Length			

# **1999-2000 RFMS Record Layouts** **SPECIAL DISBURSEMENT RECORD**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	23	23	A/N	Yes	Origination ID	Unique number used to identify the origination which the special disbursement is to be applied against.	Format: 999999999XX200099999900 Where: SSN – 001010001-999999999 Name Code – XX Year Indicator – 2000 Valid Attending PELL ID Orig Sequence Number – 00	Identifier If Origination ID does not match on RFMS database, then reject record.
24	36	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined.	No editing.
37	37	1	A	No	Action Code	Will always be blank.	BLANK	No editing.
38	39	2	N	Yes	Disbursement Reference Number	Number of the disbursement per student for the Award Year. 91-99 are Reserved for RFMS system generated disbursements.	Must be numeric: 01 - 90	Identifier 91-99 are reserved for RFMS system generated disbursements If number is equal to number associated with Origination ID, then reject record as duplicate.
40	46	7	N	Yes	Disbursement Amount	Amount of disbursement for student's payment period. If an adjustment, this value is a replacement amount.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - AWARD AMOUNT MAX (0312500)	
47	47	1	A	Yes	Debit/Credit Indicator Flag	Indicates if the Disbursement Amount is positive or negative	P: positive N: negative	If first accepted disbursement, then must equal "P"
48	55	8	D	Yes	Disbursement Date	Date this disbursement was or will be made to the student.	CCYYMMDD: Range: 19990621 – 20050930	Process Date must be within N days prior to disbursement date. If date plus 30 days < system date, then send 30 day warning message.  N may be different for Just In Time and Advance Funding Institutions.

**1999-2000 RFMS Record Layouts**  
**SPECIAL DISBURSEMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
56	56	1	N	Yes	Payment Period Number	Number used to identify which Payment Period this record is referencing	Must be numeric: 1-9	If greater than No. of Payment Periods, then reject record.
57	64	8	N	Yes	Payment Period Start Date	Beginning date of Payment Period	CCYYMMDD: Range: PP START (19990101) - PP END DATE (20001231)	
65	72	8	N	Yes	Payment Period End Date	Ending date of Payment Period	CCYYMMDD: Range: PP START (19990101) - PP END DATE (20001231)	If prior to Start Date, then set accepted value to Start Date + 1 day and send warning message.
73	73	1	N	Yes	No. of Payment Periods in Student's School Year	Number of terms or payment periods in student's school year.	Must be numeric: 1 – 9	If less than Origination value, then If not in range If Academic Calendar = 1, then set to 2 If Academic Calendar = 2: (Check Payment Methodology) If PM > 2, then set to 3 If PM = 1 or 2, then set to 2 If Academic Calendar = 3, then set to 2 If Academic Calendar = 4, then set to 2 If Academic Calendar = 5, then set to 2 If Academic Calendar = 6, then set to 2
74	80	7	N	Yes	Total Payment for the Payment Period	Total Payment Amount acceptable for this Payment Period.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - AWARD AMOUNT MAX (0312500)	Cannot exceed Total Payment Ceiling - Award Validation performed.
81	81	1	A	Yes	Academic Calendar for this Payment Period	Calendar which applies to this payment period for the student's educational program.	Blank or 1= Institution uses nonstandard terms and measures progress by credit hours; 2= Institution uses quarters and measures progress by credit hours; 3= Institution uses semesters and measures progress by credit hours; 4= Institution uses trimesters and measures progress by credit hours 5= Institution measures progress by clock hours 6= Institution does not use terms, but does measure progress by credit hours	Change applied only if different from the origination record for the designated payment period. Is missing or invalid, set accepted value to origination value.

**1999-2000 RFMS Record Layouts**  
**SPECIAL DISBURSEMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
82	82	1	A	Yes	Payment Methodology for this payment period	Report the formula used to calculate this payment for the student's Federal Pell Grant.	Blank or 1= Credit hour with standard terms of Quarter, Semester, or Trimester equal to or exceeding 30 weeks (AC: 2, 3, 4) 2= Credit hour with standard terms of Quarter, Semester, or Trimester less than 30 weeks (AC: 2, 3, 4) 3= Credit hour with non-standard terms of Quarter, Semester, Trimester (AC: 1-4) 4= Clock hour or Credit hour without terms (AC: 5, 6) 5= Nonresidential portion of programs offered by correspondence with credit hours (AC: 1-6)	Changes applied only if different from the origination record for the designated payment period. If missing, or invalid, then set accepted value to origination value.
83	89	7	N	Yes	Cost of Attendance for this payment period	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 – 9999999	Changes applied only if different from the origination record for the designated payment period. If missing or invalid, then set accepted value to origination value.
90	90	1	A	PM 1, 2, 3, 5	Enrollment status for this payment period	The code that applies to the student's enrollment status for the Payment Period.	Blank or 1: Full time; 2: ¾ time; 3: ½ time; 4: Less than ½ time	Changes applied only if different from the origination record for the designated payment period. If missing or invalid, then set accepted value to origination value OR if PM does not equal 4 and invalid or BLANK, then set accepted value to previous value or "1". ELSE if invalid, set accepted value to BLANK.



**1999-2000 RFMS Record Layouts**  
**SPECIAL DISBURSEMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
91	92	2	A/N	Pay Meth 2, 3, 4, 5	Weeks of instructional time used to calculate payment for this payment period	Number of weeks used to calculate payment for this payment period by PM PM 2: Weeks of instructional time in fall through spring terms PM3: Weeks of instructional time in payment period PM 4: Weeks of instructional time for a full time student to complete hours in prog or hrs in academic yr PM 5A: Same as Payment Meth 4 PM 5B: Same as Payment Meth 3	Blank or 00 – 78 Blank is valid only for PM=1	Changes applied only if different from the origination record for the designated payment period. If missing or invalid, then set accepted value to origination value OR If invalid or out of range, then accepted value equal to previous value or equal to Weeks for Academic Year. If supplied and not needed for payment methodology, ignore.
93	94	2	A/N	Pay Meth 2, 3, 4, 5	Weeks of inst. Time in program's definition of academic year	Number of weeks in program's definition of academic year	Blank or 30 – 78 Blank is valid only for PM=1	Changes applied only if different from the origination record for the designated payment period. If missing or invalid, then set accepted value to origination value OR If attending Pell ID default Weeks populated, then set accepted value to default. ELSE If Reporting Pell ID default Weeks populated, then set accepted value to default.
95	98	4	A/N	Pay Meth 4,5	Cr/clock hrs expected to comp. for this Payment period.	Number of CR/clock hrs expected to be completed in this payment period	Ranges: Blank (Unless Payment Methodology 5 and AC 6, or Payment Methodology 4) 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6	Changes applied only if different from the origination record for the designated payment period If missing or invalid, then set accepted value to origination value OR If invalid, or out of range, then accepted value equal to previous value or equal to Cr/Clock Hrs for Acad Yr. If supplied and not needed for payment methodology, ignore.

**1999-2000 RFMS Record Layouts**  
**SPECIAL DISBURSEMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
99	102	4	A/N	Pay Meth 4, 5	Cr/clock hrs in program's definition of academic year	Number of Cr/clock hrs in program's definition of academic year	Range: Blank (Unless Payment Methodology 5 and AC 6, or Payment Methodology 4) 0900 – 3120 Academic calendar 5 0024 – 0100 Academic calendar 6	Changes applied only if different from the origination record for the designated payment period. If missing or invalid, then set accepted value to origination value OR If attending Pell ID default Hours populated, then set accepted value to default. ELSE if Reporting Pell ID default hours populated, then set accepted value to default. ELSE set accepted value to 900 if Academic Calendar = 5 or set accepted value to 24 if Academic Calendar = 6.
103	110	8	A	Unused	Reserved for future expansion	Reserved for future expansion		
		110			Total Record Length			

**1999-2000 RFMS Record Layouts**  
**SPECIAL DISBURSEMENT ACKNOWLEDGMENT RECORD**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
1	23	23	A/N	Yes	Origination ID	Unique number used to identify the origination which the special disbursement is to be applied against.	Format: 999999999XX200099999900 Where: SSN – 001010001-99999999 Name Code – XX Year Indicator – 2000 Valid Attending PELL ID Orig Sequence Number – 00	Identifier
24	36	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally	Institution defined.	No editing.
37	37	1	A	No	Action Code	Code to indicate action to be taken	Valid codes: A: Accepted – all fields accepted C: Corrected – one or more fields corrected E: Rejected – record was rejected	
38	39	2	N	Yes	Disbursement Reference Number	Number of the disbursement per student for the Award Year. 91-99 are reserved for RFMS system generated disbursements.	Must be numeric: 01 – 90	Identifier 91-99 are Reserved for RFMS system generated disbursements
40	46	7	N	Yes	Accepted Disbursement Amount	Amount of disbursement for student's payment period. If an adjustment, this value is a replacement amount.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - AWARD AMOUNT MAX (0312500)	
47	47	1	A	Yes	Accepted Debit/Credit Indicator Flag	Indicates if the Disbursement Amount is positive or negative	P: positive N: negative	
48	55	8	D	Yes	Disbursement Date	Date this disbursement was or will be made to the student.	CCYYMMDD: Range: 19990621 – 20050930	

**1999-2000 EDE Record Layouts**  
**SPECIAL DISBURSEMENT ACKNOWLEDGMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
56	56	1	N	Yes	Payment Period Number	Number used to identify which Payment Period this record is referencing	Must be numeric: 1-9	
57	64	8	N	Yes	Payment Period Start Date	Beginning date of Payment Period	CCYYMMDD: Range: PP START (19990101) - PP END 20001231	
65	72	8	N	Yes	Payment Period End Date	Ending date of Payment Period	CCYYMMDD: Range: PP START (19990101) - PP END 20001231	
73	73	1	N	Yes	Accepted No. of Payment Periods in Student's school year	Number of terms or payment periods in student's school year	Must be numeric: 1 – 9	
74	80	7	N	Yes	Accepted Total Payment for this Payment Period	Total Payment Amount acceptable for this Payment Period.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - AWARD AMOUNT MAX (0312500)	
81	81	1	A	Yes	Accepted Academic calendar for this payment period	Calendar which applies to this payment period for the student's educational program.	Blank or 1= Institution uses nonstandard terms and measures progress by credit hours; 2= Institution uses quarters and measures progress by credit hours; 3= Institution uses semesters and measures progress by credit hours; 4= Institution uses trimesters and measures progress by credit hours; 5= Institution measures progress by clock hours; 6= Institution does not use terms, but does measure progress by credit hours	

**1999-2000 RFMS Record Layouts**  
**SPECIAL DISBURSEMENT ACKNOWLEDGMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
82	82	1	A	Yes	Accepted Payment methodology for this payment period	Report the formula used to calculate this payment for the student's Federal Pell Grant.	Blank or 1= Credit hour with standard terms of Quarter, Semester, or Trimester equal to or exceeding 30 weeks (AC: 2, 3, 4) 2= Credit hour with standard terms of Quarter, Semester, or Trimester less than 30 weeks (AC: 2, 3, 4) 3= Credit hour with non-standard terms of Quarter, Semester, Trimester (AC:1-4) 4= Clock hour or Credit hour without terms (AC: 5,6) 5= Nonresidential portion of programs offered by correspondence with credit hours (AC: 1-6)	
83	89	7	N	Yes	Accepted Cost of Attendance for this payment period	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	Dollars only; omit cents. Use leading zeros; do not include \$ sign.  Range: 0000000 – 9999999.	Only populated if changed. Changes applied only if different from the origination record for the designated payment period.
90	90	1	A	PM 1,2,3,5	Accepted Enrollment Status for this Payment Period	The code that applies to the student's enrollment status for the Payment Period.	Blank or 1: Full time; 2: ¾ time; 3: ½ time; 4: Less then ½ time	Only populated if changed. Changes applied only if different from the origination record for the designated payment period.
91	92	2	A/N	Pay Meth 2, 3, 4, 5	Accepted Weeks of Instructional time used to Calculate Payment for This Payment Period	Number of weeks used to calculate payment for this payment period by PM. PM2: Weeks of Instructional time in fall through spring terms PM3: Weeks of instructional time in payment period PM4: Weeks of instructional time for a full-time student to complete hours in program or hours in academic year PM5A: Same as PM4 PM5B: Same as PM3	Blank or 00-78	Only populated if changed. Changes applied only if different from the origination record for the designated payment period.

**1999-2000 RFMS Record Layouts**  
**SPECIAL DISBURSEMENT ACKNOWLEDGMENT RECORD (CON'T.)**

Field Positions First Last		Length (# of bytes)	Type	Required	Field Name	Description	Valid Values	Processing Notes/Edits
93	94	2	A/N	Pay Meth 2, 3, 4, 5	Accepted Weeks of inst. Time in program's definition of academic year	Number of weeks in program's definition of academic year	Blank or 30-78	Only populated if changed. Changes applied only if different from the origination record for the designated payment period.
95	98	4	A/N	Pay Meth 4,5	Accepted Cr/clock hrs expected to comp. for this Payment Period	Number of Cr/clock hrs expected to be completed in this payment period.	Ranges: Blank or 0000-3120 Academic Calendar 5 0000-0100 Academic Calendar 6	Only populated if changed. Changes applied only if different from the origination record for the designated payment period.
99	102	4	A/N	Pay Meth 4,5	Accepted Cr/clock hrs in program's definition of academic year	Number of Cr/clock hrs in program's definition of academic year.	Range: Blank or 0900-3120 Academic Calendar 5 0024-0100 Academic Calendar 6	Only populated if changed. Changes applied only if different from the origination record for the designated payment period.
103	110	8	A	Unused	Reserved for future expansion	Reserved for future expansion	Spaces	
111	117	7	N	Output	YTD Disbursement Amount	Total amount that has been disbursed to the student for the award year.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - AWARD AMOUNT MAX (0312500)	
118	192	75	N	Output	Edit/Comment Codes	Three digit comment codes indicating the results of Federal Pell Grant processing. Maximum of 25 comments will appear in a single acknowledgment record. If less than 25 comments, zero filled.	Twenty-Five edit/reject codes of: 000 – 999 Position XXX-XXX: 1 <sup>st</sup> code Position XXX-XXX: 2 <sup>nd</sup> code Position YYY-YYY: 25 <sup>th</sup> code	
193	202	10	N	Output	ED Use Flags	Flags that are set to inform institutions of modifications that have been made to their database and require immediate action to rectify	Format: 0000000000 Where: Each digit signifies a different situation 1 <sup>st</sup> – Shared SAR ID 2 <sup>nd</sup> – Verification W Status 3 <sup>rd</sup> – Concurrent Enrollment 4 <sup>th</sup> – POP 5 <sup>th</sup> thru 10 <sup>th</sup> – Reserved for future use	(1 <sup>st</sup> digit, Shared SAR ID cannot be checked by RFMS.)
203	210	8	A	Unused	Reserved for future expansion	Reserved for future expansion		
		210			Total Record Length			